

TOURISM AND HOSPITALITY SKILL COUNCIL (THSC)

A Sector Skill Council Promoted by NSDC
Under Ministry of Skill Development and Entrepreneurship
**Corporate Office: 405/6, DLF City Court,
MG Road, Sikanderpur, Gurgaon- 122002
Tel – 0124-4269032-33**

Skill India



Skill India
कौशल भारत - कुशल भारत

THSC



LIMITED TENDER No. 01/2016-17

LIMITED TENDER

DOCUMENT

FOR

SUPPLYING

Hygiene Kits

Smart Card

Food Safety Tips Card

TOURISM AND HOSPITALITY SKILL COUNCIL (THSC)

Short Notice Limited Tender No. 01/2016-17 for supplying Hygiene Kits, Smart Card and Food Safety Tips Card

ABOUT THSC:

Tourism and Hospitality Skills Council (THSC) is a Not-for-Profit Organization, registered under the Societies Registration Act, 1860. The Tourism and Hospitality Skill Council (THSC) is promoted by the Confederation of Indian Industry (CII) with inclusive representation of the Government, industry, industry associations and Training Institutes across India, with financial support by National Skill Development Corporation (NSDC). The key objective of the THSC is to create a robust and vibrant eco-system for quality education and skill development in the Tourism and Hospitality Sector in the country.

LIMITED TENDER FOR PROCUREMENT:

We are in the process of procuring Hygiene Kits, Smart Card and Food Safety Tips Card (as per specification in Annexure-A) through short notice limited tender. You are therefore invited to submit your bid along with best possible rates. The terms and conditions are as follows:

Terms and Conditions

1. The detailed technical specifications of Hygiene Kits, Smart Card and Food Safety Tips Card proposed to be purchased are given in the enclosed Annexure-A.
2. The bids must reach to **Ms. Swati Sharma, Tourism and Hospitality Skill Council, 405/6, DLF City Court, MG Road, Sikanderpur, Gurgaon- 122002**, complete in all respect, latest by **14th April, 2016 at 15:00 Hrs**, otherwise it will be rejected.
3. The tender bids will be opened on **14th April, 2016 at 15:30 Hrs**, at **Tourism and Hospitality Skill Council, 405/6, DLF City Court, MG Road, Sikanderpur, Gurgaon- 122002** Headquarters, New Delhi.
4. The bid should be valid for a minimum period of 90 days from the date of tender bid opening.
5. The bid should consist of both of Technical Bid and Financial Bid together. The Technical bid should contain a Technical compliant statement as per the annexure-A and relevant supporting documents to satisfy the tender specification of tendered item. Bidders should submit the financial bid as per the Annexure-B. Both the technical as well as financial bid should be sealed in same envelop. The envelop should be clearly marked as "Technical Bid and Financial Bid for Hygiene Kits, Smart Card and Food Safety Tips Card". The sealed bid should be addressed to **Ms. Swati Sharma, Tourism and Hospitality Skill Council, 405/6, DLF City Court, MG Road, Sikanderpur, Gurgaon- 122002**, with giving indication of tender number.

6. The tenderer must submit samples of the goods as per the specifications in Annexure – A for the purpose of evaluation by technical evaluation committee of the THSC.
7. The bid will be opened in the presence of bidder's representative. The technical and financial bid of the bidders will be evaluated by the technical evaluation committee (TEC) of the THSC. L1 is the bidder quoting lowest rate for the item as per Col-5 of Annexure – B. It is clarified that the THSC may not be bound by the L1 and may choose higher bids on the advise of TEC. Similarly, the whole contract may be divided/distributed among more than one vendor, at same or different contract conditions, as may be deemed fit by the THSC.
8. All the terms and conditions for the supply testing and acceptance, payment terms penalty etc. will be as those mentioned herein and no change in the terms and conditions by the bidders will be acceptable.
9. THSC will not be responsible for any delay on the part of the tenderer in obtaining the terms and conditions of the tender notice or submission of the tender bids.
10. The schedule to be given for delivery is to be strictly adhered to in view of the strict time schedule for implementation of the project. Any unjustified and unacceptable delay in delivery beyond the delivery schedule will render the vendor liable for damage at the rate of 0.2% per day subject to a maximum of 7 days and thereafter THSC holds the option for cancellation of the order for pending supply and procure the same from any other vendor, at the risk and cost of the defaulting vendor.
11. Pre-receipted bill shall be submitted in triplicate in the name of THSC after the delivery of the items along with a copy of the duly receipted Delivery Challan duly signed by the recipient.
12. The items should be of the quality contracted. Where quality is found to be deficient in any manner, the whole lot may be rejected. In case the incidence of quality deficiencies continues, the THSC may rescind the whole contract and damages/penalties may be imposed on the vendor.
13. THSC reserves the right to reject any bid or the tender without assigning any reason.

TENDER CONDITIONS:

- A. The tenderer should have experience of 3 years and an average turnover of Rs. 1 crores in last three years. Audited Financials must be submitted in support.
- B. The tenderer must submit the (i) PAN; (ii) Partnership Deed or Memorandum and Article of association, whichever applicable; (iii) VAT Registration.
- C. The tenderer must have a local liaison office in New Delhi/ NCR.
- D. The tenderer is not debarred or black listed from any Govt. Department or organisation. An undertaking to this effect must be submitted.
- E. The whole delivery of the goods has to be completed within 3 months from the date

of signing of the contract. However, the delivery has to be done on a concurrent basis during this period as per the requisitions made by the THSC. The delivery against a requisition has to be made within 7 days. Further, the order quantity and schedule may be decided at the time of contract by the THSC.

- F. Payments under the contract shall be done on an ongoing basis as per the running bills submitted to the THSC.
- G. The delivery will be done to the 'mobilisers', as may be defined by the THSC. Proof of delivery, duly signed by the relevant mobiliser/recipient would necessarily be required for processing of the aforesaid bills.
- H. The tender bid is severable, among various bidders/ vendors as per the decision of THSC.
- I. The THSC may change Bid conditions, if required without any further notice.

Yours faithfully,

Manager

S. No.	Items															
<p>I.</p> <p><u>HYGIENE KITS:</u></p> <p>Description: A Kit with following articles:</p> <table border="1" data-bbox="396 497 1375 678"> <thead> <tr> <th>S. No.</th> <th>Items</th> <th>Units per kit</th> </tr> </thead> <tbody> <tr> <td>(a)</td> <td>T- Shirt – As artwork attached</td> <td>1 (one)</td> </tr> <tr> <td>(b)</td> <td>Aprons – As artwork attached</td> <td>2 (two)</td> </tr> <tr> <td>(c)</td> <td>Cap – As artwork attached</td> <td>1 (one)</td> </tr> <tr> <td>(d)</td> <td>Disposable Gloves</td> <td>50 (fifty pairs)</td> </tr> </tbody> </table> <p>Total Expected Number of Kits: 20000 units</p> <p>II.</p> <p><u>SMART CARD:</u></p> <p>Description:</p> <p>a. Plastic Laminated Identity Cards With Photographs And QR Code. b. Total Expected Number of Smart cards: 20000 units</p> <p>Specification:</p> <p>a) The size of the card should be 9 cms x 6 cms. b) The cards should be screen printed On Both Side in English c) The cards should have glazed lamination with 250 microns. d) The matter should be electronically typed as per enclosure & Photographs and QR Code also to be scanned and electronically inserted e) The cards should be fitted with PVC Transparent cardholder f) 12mm Digital Printed (Logo and Text) Lanyard with Hook, Length 19cm</p> <p>III.</p> <p><u>FOOD SAFETY TIPS CARD:</u></p> <p>Description: An A4 sized card with written instructions/directions. Total Expected Number of Food Safety Tips cards: 20000 units</p> <p>Specification:</p> <p>a) Size- A4 b) Lamination on both sides. c) Two side printing with English on one side and Hindi on other side. d) Coloured e) Details of matter to be given by FSSAI.</p>	S. No.	Items	Units per kit	(a)	T- Shirt – As artwork attached	1 (one)	(b)	Aprons – As artwork attached	2 (two)	(c)	Cap – As artwork attached	1 (one)	(d)	Disposable Gloves	50 (fifty pairs)	
S. No.	Items	Units per kit														
(a)	T- Shirt – As artwork attached	1 (one)														
(b)	Aprons – As artwork attached	2 (two)														
(c)	Cap – As artwork attached	1 (one)														
(d)	Disposable Gloves	50 (fifty pairs)														

Date:-

Signature with company seal

Annexure – B

Financial Bid as per specification given in Annexure– A

Sl. No.	Items	Basic Price Rs.	Sales Tax/ VAT Rs.	Total Rs.
1.	2.	3.	4.	5.
1.	HYGIENE KITS			
2.	SMART CARD			
3.	FOOD SAFETY TIPS CARD			

The cost should be inclusive of all taxes, excise/custom duty, freight, forwarding, delivery charges etc.

Date : -

Signature with company seal.

ARTWORKS

(a) T-Shirt:



(b) Aprons:



(c) Cap:

