



*Please refer [Guidelines for STT/LTT/Apprenticeship/OEM Qualification File](#)*

## QUALIFICATION FILE

### Assistant Rafting Guide

- Short Term Training (STT)  Long Term Training (LTT)  Apprenticeship  
 Upskilling  Dual/Flexi Qualification  For ToT  For ToA
- General  Multi-skill (MS)  Cross Sectoral (CS)  Future Skills  OEM

NCrF/NSQF Level: 3

Submitted By:

Tourism and Hospitality Skill Council

#1216-1220, 12th Floor, Naurang House, Kasturba Gandhi Marg, Connaught Place

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Section 1: Basic Details

1.	<b>Qualification Name</b>	Assistant Rafting Guide														
2.	<b>Sector/s</b>	Tourism & Hospitality														
3.	<b>Type of Qualification:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Revised <input type="checkbox"/> Has Electives/Options <input type="checkbox"/> OEM	<b>NQR Code &amp; version of existing/previous qualification:</b> <i>(change to previous, once approved)</i> 2021/TH/THSSC/04479 and v1.0	<b>Qualification Name of existing/previous version:</b> Assistant Rafting Guide													
4.	<b>a. OEM Name</b> <b>b. Qualification Name</b> <i>(Wherever applicable)</i>															
5.	<b>National Qualification Register (NQR) Code &amp;Version</b> <i>(Will be issued after NSQC approval)</i>	QG-03-TH-02437-2024-V2-THSC	<b>6. NCrF/NSQF Level:</b> 3													
7.	<b>Award (Certificate/Diploma/Advance Diploma/ Any Other</b> <i>(Wherever applicable specify multiple entry/exits also &amp; provide details in annexure)</i>	Certificate														
8.	<b>Brief Description of the Qualification</b>	An assistant rafting guide is responsible for assisting the rafting guide or senior rafting guide in carrying out the rafting activity, loading, unloading and maintaining the equipment. The assistant rafting guide should have adequate knowledge of river reading, guest management, first-aid and the ability to guide at least Class 2-3 white water.														
9.	<b>Eligibility Criteria for Entry for Student/Trainee/Learner/Employee</b>	<b>a. Entry Qualification &amp; Relevant Experience:</b> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td></td> <td>10th grade pass or equivalent</td> <td>1 year (relevant experience)</td> </tr> <tr> <td>a)</td> <td>The candidate must have First-Aid/CPR Course from any Indian/Globally recognised center</td> <td></td> </tr> <tr> <td>b)</td> <td>Experience including in monsoon season in an Adventure Tourism Company</td> <td></td> </tr> </tbody> </table> <b>b. Age- 14 years</b>			S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)		10th grade pass or equivalent	1 year (relevant experience)	a)	The candidate must have First-Aid/CPR Course from any Indian/Globally recognised center		b)	Experience including in monsoon season in an Adventure Tourism Company	
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b)	Experience including in monsoon season in an Adventure Tourism Company															
10.	<b>Credits Assigned to this Qualification, Subject to Assessment</b> <i>(as per National Credit Framework (NCrF))</i>	12	<b>11. Common Cost Norm Category (I/II/III)</b> <i>(wherever applicable):</i> III													
12.	<b>Any Licensing requirements for Undertaking Training on This Qualification</b> <i>(wherever applicable)</i>	NA														

13.	<b>Training Duration by Modes of Training Delivery</b> <i>(Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)</i>	<input type="checkbox"/> Offline <input type="checkbox"/> Online <input checked="" type="checkbox"/> Blended																		
		<table border="1"> <thead> <tr> <th>Training Delivery Modes</th> <th>Theory (Hours)</th> <th>Practical (Hours)</th> <th>OJT Mandatory (Hours)</th> <th>Total (Hours)</th> </tr> </thead> <tbody> <tr> <td>Classroom (offline)</td> <td></td> <td>168:00</td> <td>90:00</td> <td>258:00</td> </tr> <tr> <td>Online</td> <td>102:00</td> <td></td> <td></td> <td>102:00</td> </tr> </tbody> </table>	Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	Total (Hours)	Classroom (offline)		168:00	90:00	258:00	Online	102:00			102:00			
		Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	Total (Hours)														
		Classroom (offline)		168:00	90:00	258:00														
Online	102:00			102:00																
<i>(Refer Blended Learning Annexure for details)</i>																				
14.	<b>Aligned to NCO/ISCO Code/s</b> <i>(if no code is available mention the same)</i>	NCO-2015/																		
15.	<b>Progression path after attaining the qualification</b> <i>(Please show Professional and Academic progression)</i>	Rafting Guide/Safety Kayaker																		
16.	<b>Other Indian languages in which the Qualification &amp; Model Curriculum are being submitted</b>	Hindi																		
17.	<b>Is similar Qualification(s) available on NQR-if yes, justification for this qualification</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No URLs of similar Qualifications:																		
18.	<b>Is the Job Role Amenable to Persons with Disability</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", specify applicable type of Disability:																		
19.	<b>How Participation of Women will be Encouraged</b>	The inclusion of women in the workplace is important as there is an increase in the number of educated women. Despite progress in some areas, women still face significant challenges and barriers to their full participation in the workforce. This can be addressed by formulating policy measures on skilling, job creation and support services. To increase the proportion of women in the workforce, various support measures like childcare facilities, close proximity to the workplace, safe transportation, gender acceleration plans and return to work (allowing women to re-join the workforce after motherhood) should be provided. Organisations should provide flexible work arrangements like part-time or remote work options. This not only helps the organisation to retain talented women employees, but it also helps women to balance work and family responsibilities.																		
20.	<b>Are Greening/ Environment Sustainability Aspects Covered</b> <i>(Specify the NOS/Module which covers it)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  THC/N9906.Follow Health, Hygiene and Safety practices																		
21.	<b>Is Qualification Suitable to be Offered in Schools/Colleges</b>	Schools <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Colleges <input type="checkbox"/> Yes <input type="checkbox"/> No																		
22.	<b>Name and Contact Details of Submitting / Awarding Body SPOC</b> <i>(In case of CS or MS, provide details of both Lead AB &amp; Supporting ABs)</i>	Name: Dr. Sunita Badhwar Email: sunita.badhwar@thsc.in Contact No.: 011-41608056/8057 Ext.1102 Website: <a href="http://www.thsc.in">www.thsc.in</a>																		

<b>23.</b>	<b>Final Approval Date by NSQC: 30/04/2024</b>	<b>24. Validity Duration: 3 years</b>	<b>25. Next Review Date: 30/04/2027</b>
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Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

**Th.**-Theory **Pr.**-Practical **OJT-On the Job** **Man.**-Mandatory **Training Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Assist in Preparing for the White-Water Trip/Expedition	THC/N8907 &v2.0	Core	3	2	15	25	20	0	60	39	88	0	0	127	15
2.	Assist in Conducting the White-Water Trip/Expedition	THC/N8908 &v2.0	Core	3	2	06	30	24	0	60	51	102	0	0	153	20
3.	Assist in Conducting Post White-Water Trip/Expedition Closure	THC/N8909 &v2.0	Core	3	1	12	8	10	0	30	5	9	0	0	14	10
4.	Assist in Assessing and Mitigating Risks in White-Water Trip/Expedition	THC/N8910 &v2.0	Non-Core	3	2	9	15	36	0	60	39	50	0	0	89	10
5.	Communicate with Customers and Colleagues	THC/N9913 &v2.0	Non-Core	3	1	12	18	0	0	30	34	39	0	0	73	10
6.	Follow Gender and Age Sensitive Practices	THC/N9914 &v2.0	Non-Core	3	1	12	18	0	0	30	7	3	0	0	10	10
7.	Maintain Safe, Healthy and Hygienic Practices	THC/N9915 &v2.0	Non-Core	3	1	12	18	0	0	30	32	16	0	0	48	10

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
8.	Follow and Maintain Green Practices	THC/N9916 &v1.0	Non-Core	3	1	12	18	0	0	30	28	11	0	0	39	10
9.	Employability Skills (30 Hours)	DGT/VSQ/ N0101 & v1.0	Non-Core	2	1	12	18	0	0	30	20	30	0	0	50	5
<b>Duration (in Hours) / Total Marks</b>					<b>12</b>	<b>102</b>	<b>168</b>	<b>90</b>	<b>0</b>	<b>360</b>	<b>255</b>	<b>348</b>	<b>0</b>	<b>0</b>	<b>603</b>	<b>100</b>

**Assessment - Minimum Qualifying Percentage**

Please specify **any one** of the following:

**Minimum Pass Percentage – Aggregate at qualification level: 50 %** (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

**Minimum Pass Percentage – NOS/Module-wise:      %** (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

**Section 3: Training Related**

1.	<b>Trainer’s Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)</b>	Certificate / Diploma / Degree / Post Graduate (specialization in Tour & Travel) with 5 years of relevant industry experience (Tourism) and 1-year of training experience (Tourism)
2.	<b>Master Trainer’s Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)</b>	NA
3.	<b>Tools and Equipment Required for Training</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If “Yes”, details to be provided in Annexure)
4.	<b>In Case of Revised Qualification, Details of Any Upskilling Required for Trainer</b>	NA

**Section 4: Assessment Related**

1.	<b>Assessor’s Qualification and experience in relevant sector (in years) (as per NCVET guidelines)</b>	Diploma / Degree / Post Graduate with 5 years of relevant industry experience (Rafting/ Adventure Tourism)
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2.	<b>Proctor’s Qualification and experience in relevant sector (in years) (as per NCVET guidelines)</b>	NA
3.	<b>Lead Assessor’s/Proctor’s Qualification and experience in relevant sector (in years) (as per NCVET guidelines)</b>	NA
4.	<b>Assessment Mode (Specify the assessment mode)</b>	Blended
5.	<b>Tools and Equipment Required for Assessment</b>	<input checked="" type="checkbox"/> Same as for training <input type="checkbox"/> Yes <input type="checkbox"/> No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	<b>Latest Skill Gap Study (not older than 2 years) (Yes/No):</b> No
2.	<b>Latest Market Research Reports or any other source (not older than 2 years) (Yes/No):</b> No
3.	<b>Government /Industry initiatives/ requirement (Yes/No):</b> Yes
4.	<b>Number of Industry validation provided:</b> 21
5.	<b>Estimated nos. of persons to be trained and employed:</b> NA
6.	<b>Evidence of Concurrence/Consultation with Line Ministry/State Departments:</b> No If “No”, why:

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	<b>Annexure:</b> NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Attached
2.	<b>Annexure:</b> List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Attached
3.	<b>Annexure:</b> Detailed Assessment Criteria (Mandatory)	Attached
4.	<b>Annexure:</b> Assessment Strategy (Mandatory)	Attached
5.	<b>Annexure:</b> Blended Learning (Mandatory, in case selected Mode of delivery is “Blended Learning”)	Attached



6.	<b>Annexure:</b> Multiple Entry-Exit Details <i>(Mandatory, in case qualification has multiple Entry-Exit)</i>	Attached
7.	<b>Annexure:</b> Acronym and Glossary <i>(Optional)</i>	Attached
8.	<b>Supporting Document:</b> Model Curriculum <i>(Mandatory – Public view)</i>	Attached
9.	<b>Supporting Document:</b> Career Progression <i>(Mandatory - Public view)</i>	Attached
10.	<b>Supporting Document:</b> Occupational Map <i>(Mandatory)</i>	Attached
11.	<b>Supporting Document:</b> Assessment SOP <i>(Mandatory)</i>	Attached
12.	<b>Any other document you wish to submit:</b>	-

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
<b>Professional Theoretical Knowledge/Process</b>	<p><b>Range of knowledge</b></p> <ul style="list-style-type: none"> <li>Knowledge of river reading, guest management, first-aid and the ability to guide at least Class 2-3 white water</li> <li>Procure and check the condition of kayaks, oars, paddles, frames and other technical equipment like flip lines, lifelines, bow &amp; stern lines, rescue bags, helmets, personal flotation devices (PFD), etc., repair or replace under supervision.</li> <li>Equipment maintenance and ability to recognize damaged equipment.</li> <li>SOPs, safety and service quality standards followed in the organization</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Rafting Guide receives and understands work instructions from the senior guide/ expedition leader/ touroperator.</li> <li>Hence Level 3</li> </ul>	3
<b>Professional and Technical Skills/ Expertise/ Professional Knowledge</b>	<p><b>Range of technical skills</b></p> <ul style="list-style-type: none"> <li>Assist in conducting pre-trip/ expedition</li> </ul>	<ul style="list-style-type: none"> <li>Has rafting skills, swimming and water rescue skills.</li> <li>Knows about all rafting activities and equipment used for them.</li> </ul>	3

	<ul style="list-style-type: none"> <li>• logistics &amp; equipment check as per the company's SOPs.</li> <li>• Conduct a briefing on river orientation for the students/clients under supervision of the guide.</li> <li>• Demonstrate proper use and storage of all equipment</li> <li>• Conduct an orientation and safety briefing for the students/clients under supervision and provide detailed trip information, river information, river signals, paddling commands, sitting positions, swimmer rescue, kayakrescue, flip drills, etc.</li> <li>• Language to communicate written or oral, with required clarity, skill to basic arithmetic and algebraic principles, basic understanding of social political and natural environment.</li> <li>• Demonstrate effective communication and instruction skills.</li> <li>• Respond to queries and information needs of all individuals.</li> <li>• Use basic reading and writing skills while filling up forms and post trip reports.</li> <li>• Respond promptly to emergency situations, e.g., manage everyone's movement away from the emergency and provide the necessary on spot first- aid to individuals in case of injuries, as per the directions of the instructor.</li> <li>• Ensure environment friendly waste disposal practices.</li> <li>• Understand natural surroundings and respect local traditions and people</li> <li>• Communicate effectively with trip leader, guests, and co-workers.</li> <li>• Be polite and courteous at all times</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Rafting Guide should apply core skills such as understanding of social, political, communication, health, and hygiene and safety at workplace followed,etc.</li> <li>• The person should be able to communicate clearly with various people</li> <li>• The person should know the importance of effective listening, use of tone and pitch for communication.</li> <li>• Hence Level 3</li> </ul>	
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<p><b>Employment Readiness &amp; Entrepreneurship Skills &amp; Mind-set/Professional Skill</b></p>	<p><b>Team readiness &amp; Enterpreurial Readiness</b></p> <ul style="list-style-type: none"> <li>• Communicate effectively using appropriate language</li> <li>• Behave politely and appropriately with all</li> <li>• Perform basic calculations</li> <li>• Solve problems effectively</li> <li>• Be careful and attentive at work</li> <li>• Use time effectively</li> <li>• Maintain hygiene and sanitisation to avoid infection</li> </ul>	<ul style="list-style-type: none"> <li>• An Assistant Rafting Guide should have good oral and written communication skills, Intermediate literacy and numeracy skills, basic self-employment/ entrepreneurial Mind-set, etc.</li> </ul>	<p>3</p>
<p><b>Broad Learning Outcomes/Core Skill</b></p>	<p><b>Carry out Range of tasks and may provide range of solutions</b></p> <ul style="list-style-type: none"> <li>• Gather work instructions, details of the program and difficulty level requirements as per SOP, from the Rafting guide.</li> <li>• The work is routine in nature.</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Rafting Guide for assisting the rafting guide or senior rafting guide in carrying out the rafting activity, loading, unloading and maintaining the equipment.</li> <li>• Hence Level 3</li> </ul>	<p>3</p>
<p><b>Responsibility</b></p>	<p><b>Accountable/ responsible - Jr. Technician &amp; Technician</b></p> <ul style="list-style-type: none"> <li>• Understands the job role and has complete knowledge of SOPs to be followed.</li> <li>• Follows health and hygiene practisesand safety regulations.</li> <li>• Takes responsibility of guests.</li> <li>• Is environmentally conscious and takes measures not to harm the environment.</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Rafting Guide is responsible to to receive and understand work instructions from the senior guide/expedition leader/tour operator.</li> <li>• Responsible for accessing detailed information about the guests' and special requests (if any), and experience in white-water rafting, with the rafting guide/senior guide.</li> <li>• To gather work instructions, details of the program and difficulty level requirements as per SOP, from the Rafting Guide</li> <li>• Assist the rafting guide in checking thecondition of all waterproof bags and containers for keeping personal and camequipment dry,</li> </ul>	<p>3</p>

		repair as advised. <ul style="list-style-type: none"> <li>• Ensure to change all damaged components of the activity equipment, under supervision.</li> <li>• Hence Level 3</li> </ul>	
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Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1.	Rafts	Standard	1
2.	Kayaks	Standard	1
3.	Oars	Standard	As per required
4.	Paddles	Standard	As per required
5.	Frames	Standard	As per required
6.	Flip lines	Standard	As per required
7.	Lifelines	Standard	As per required
8.	Bow & stern lines	Standard	As per required
9.	Rescue bags	Standard	As per required
10.	Helmets,	Standard	As per required
11.	Personal flotation device (PFD),	Standard	As per required
12.	Water filters	Standard	As per required
13.	Wet Suits	Standard	As per required
14.	Spray jackets	Standard	As per required
15.	Throw bags	Standard	As per required
16.	Raft repair kit and pump	Standard	As per required
17.	Pulleys	Standard	As per required
18.	Carabiners	Standard	As per required
19.	Ropes	Standard	1
20.	Tents	Standard	As per required
21.	Mats	Standard	As per required
22.	Sleeping bags	Standard	As per required
23.	Back country stove	Standard	As per required
24.	Fuel/LPG cylinder	Standard	1
25.	Utensils	Standard	1
26.	First-aid kit	Standard	1
27.	Activity documents	Standard	As per required
28.	Student/client forms and documents medical forms	Standard	As per required

29.	Writing tools	Standard	As per required
30.	Outdoor environment	Standard	As per required
31.	Shovel	Standard	As per required
32.	Bio-degradable bags	Standard	1
33.	Dustbins	Standard	1
34.	Outdoor environment	Standard	As per required
35.	Feedback forms	Standard	As per required
36.	Trip logbooks	Standard	As per required
37.	Writing tools	Standard	As per required
38.	Two-way radio	Standard	As per required
39.	SAT phone	Standard	As per required
40.	Physical Safety Equipment	Standard	As per required
41.	Personal Protective Equipment	Standard	As per required
42.	Fire Safety Equipment	Standard	1
43.	First Aid Equipment	Standard	1
44.	Waste bins	Standard	1

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Flip Chart
2. Duster
3. Projector
4. Projector screen
5. Computer/ Laptop with charger
6. Power Point Presentation
7. 2.1 Laptop External Speakers
8. Training kit (Trainer guide, Presentations)
9. Participant Handbook and Related Standard Operating Procedures
10. Markers
11. Chalk

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	Multichannel Educational Institute Private Limited	Zubair Ahmad Gadda	Director	Khaliqa town Square Mall, Hospital Road, Ganderbal, Jammu & Kashmir, India 191201	9419257715/8713000062	<a href="mailto:director@meinstitute.org">director@meinstitute.org</a> <a href="mailto:directoradm@meinstitute.org">directoradm@meinstitute.org</a> <a href="mailto:chairman@meinstitute.org">chairman@meinstitute.org</a>	-
2.	Parveen Travels Private Limited	A.Afzal	Managing Director	148 Perambur Barracks Road Purusawalkam Chennai 600007	9840041999	<a href="mailto:Afzal@parveentravels.com">Afzal@parveentravels.com</a>	-
3.	Tajra Ventures Private Limited	Shehreyar Majeed	Director	Block-Z-23, Dayal Sir Colony, Uttam Nagar, New Delhi-110059,delhi	7006306075	<a href="mailto:info@tarjirventures.com">info@tarjirventures.com</a>	-
4.	Adventures	Sudesh Negi	Owner	Champavat	9012443372	<a href="mailto:sudeshnegi732@gmail.com">sudeshnegi732@gmail.com</a>	-
5.	The Glide Inn	Arun Rawat	CEO	Vill Seri, Junga Road, Shimla 173216 India	9779885135	<a href="mailto:info@theglideinn.com">info@theglideinn.com</a>	-
6.	Wildlife Adventure	Vikram Singh Negi	Mountain Guide	8/222, Resettlement Colony, Block 8, Kalyan Puri, Delhi, 110091	8433105830	<a href="mailto:vikramnegi97@gmail.com">vikramnegi97@gmail.com</a>	-
7.	Dev Bhoomi Hospitality	Devender	Proprietor	Mahananda Complex, Tapovan, Rishikesh	9811117198	<a href="mailto:DEVBHOOMIHOSPITALITY@gmail.com">DEVBHOOMIHOSPITALITY@gmail.com</a>	-
8.	Voyage En Himalaya		Proprietor	Dadgalya, Kalika,Ranikhet, Uttarakhand	98971717142	<a href="mailto:Service@VoyageenHimalaya.com">Service@VoyageenHimalaya.com</a>	-
9.	Acorn International	Mr. Anup	Owner	Badrinath Road, opposite Balaknath Temple, Tapovan, Rishikesh, Uttarakhand 249192	9999877312	<a href="mailto:anup@acorninternational.in">anup@acorninternational.in</a>	-
10.	Green Escape safaris & Tours,	Mohan Chandar Joshi	Founder	1 <sup>st</sup> Floor, Siddheshwar market, Ramnagar, Nainital, Uttarakhand -244715	6260384796	<a href="mailto:greenescapeuttarakhand@gmail.com">greenescapeuttarakhand@gmail.com</a>	-
11.	Real Adventure	Meenakshi Rawat	Owner	Uttarakhand	992784985	<a href="mailto:Rawatmeenakshi756@gmail.com">Rawatmeenakshi756@gmail.com</a>	-

12.	Red Chilli adventure	Vipin Sharma	Managing Director	Red Chilli Adventure Sports Lakshman Jhula Road, Tapovan, Rishikesh, Uttarakhand, Pin: 249192, India.	9412058021	<a href="mailto:info@redchilliadventure.com">info@redchilliadventure.com</a>	-
13.	Gaurav Travel Solutions	Himanshu Tiruh	Founder Director	Corbett National Park	7906232011	<a href="mailto:Gauravtravelsolutions@gmail.com">Gauravtravelsolutions@gmail.com</a>	-
14.	ATOAI (Adventure Tour Operators Association of India)	Nirat Bhatt	Hon Treasurer-ATOAI	F-190,Ground Floor, Opp.hanuman Mandir, Lado Sarai, New Delhi-110030	9909904442	<a href="mailto:nirat@ClimbingWorld.com">nirat@ClimbingWorld.com</a>	-
15.	Bayberry Adventures LLP	Wg Cdr Sudhir Kutty	Co-Founder & Director	2/25.Kalkaji Extension, New Delhi-110019	9818233988	<a href="mailto:bayberryadventure@gmail.com">bayberryadventure@gmail.com</a>	-
16.	Offbeat travel and events Pvt.Ltd.	Mayank Ghildiyal	Director	Flat 8 D, Victoria Tower, Raisina Resdency, Sector- 59, Gurgaon, Haryana, (National Capital Region of Delhi) India, 120011,	9759111305	<a href="mailto:offbeattravelandevents@gmail.com">offbeattravelandevents@gmail.com</a>	-
17.	Bohemian Adventures LLP	Guneet puri	Designated partner	50/1, Vasant Vihar, Dehradun-248001, Uttarakhand	9412088336	<a href="mailto:guneet@bohemianadventures.com">guneet@bohemianadventures.com</a>	-
18.	Orient Express Pvt.Ltd	Mr Nitin Verma	Assistant Manager	70, Janpath, New Delhi	+91 9654 172900	<a href="mailto:travel@orientexpressltd.com">travel@orientexpressltd.com</a>	-
19.	Route on Wheels	Vivek Rauthan	Managing Director	B-69, Kumhar Gali, Mayapuri, Ajabpur Kalan, Dehradun, Uttarakhand	9899175374	<a href="mailto:routeonwheels@gmail.com">routeonwheels@gmail.com</a>	-
20.	Nature Connect	AJAY KANDARI	Director	369, Indira Nagar Dehradun -248001 Uttarakhand	7055800041	<a href="mailto:ajay@natureconnect.in">ajay@natureconnect.in</a>	-
21	Three-point adventure Agency	Yashwant Singh Panwar	Owner	Ward No. 3 Gyansu Uttarkashi, Uttarakhand, India, PIN 249193	9456325820	<a href="mailto:3pointadventure.uki@gmail.com">3pointadventure.uki@gmail.com</a>	-

Annexure: Training & Employment Details

**Training and Employment Projections:**

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
NA	NA	NA	NA	NA	NA	NA

*Data to be provided year-wise for next 3 years*

**Training, Assessment, Certification, and Placement Data for previous versions of qualifications:**

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
		NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

*Applicable for revised qualifications only, data to be provided year-wise for past 3 years.*

**List Schemes in which the previous version of Qualification was implemented:**

1. NA

**Content availability for previous versions of qualifications:**

Participant Handbook  Facilitator Guide  Digital Content  Qualification Handbook  Any Other:

**Languages in which Content is available:**



Annexure: Blended Learning

**Blended Learning Estimated Ratio & Recommended Tools:**

**Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:**

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	<input type="checkbox"/> Theory/ Lectures - Imparting theoretical and conceptual knowledge	<ul style="list-style-type: none"> <li>• Books/ e-books</li> <li>• Presentations</li> <li>• Reference Material</li> <li>• Audio / Video Modules</li> </ul>	
2	<input type="checkbox"/> Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	<ul style="list-style-type: none"> <li>• Self-Learning Videos</li> <li>• Broadcasts</li> <li>• Mobile Learning</li> <li>• Curated Digital content</li> </ul>	
3	<input type="checkbox"/> Showing Practical Demonstrations to the learners	<ul style="list-style-type: none"> <li>• Video Content</li> <li>• E-Resource library</li> <li>• AR/ VR/ XR</li> </ul>	
4	<input type="checkbox"/> Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	<ul style="list-style-type: none"> <li>• Training tools (tools list attached)</li> <li>• Video Play</li> <li>• Presentations</li> </ul>	
5	<input type="checkbox"/> Tutorials/ Assignments/ Drill/ Practice	<ul style="list-style-type: none"> <li>• Online Question Bank</li> <li>• Mobile Quick test app</li> <li>• MCQ based tests</li> </ul>	
6	<input type="checkbox"/> Proctored Monitoring/ Assessment/ Evaluation/ Examinations	<ul style="list-style-type: none"> <li>• Assessment engine for Essays</li> <li>• Up-loadable file examinations</li> <li>• Mock test sessions</li> </ul>	
7	<input type="checkbox"/> On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training	<ul style="list-style-type: none"> <li>• Online tests</li> <li>• Offline assessments</li> </ul>	

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>THC/N8907: Assist in Preparing for the White-Water Trip/Expedition</b>	<i>Access and discuss pre-trip/expedition information</i>	13	13	0	0
	PC1. receive and understand work instruction from the senior guide/expedition leader/tour operator.	-	-	-	-
	PC2. help plan for the detailed itinerary, river section and day by day program with the raftingguide/senior guide.	-	-	-	-
	PC3. access and assess detailed information about the guest's age, gender, health issues (if any) and special requests (if any), experience in white-water rafting, with the rafting guide/senior guide	-	-	-	-
	PC4. access and assess information about campsites and tent allocation (if on a multi-day trip).	-	-	-	-
	PC5. collate contact details of local police, hospitals and District Offices and communicate trip information to them in advance after consulting the rafting guide/senior guide.	-	-	-	-
	PC6. collate and disseminate copies of all permits,permissions and insurance required for operations.	-	-	-	-
	PC7. access and discuss weather reports and expected river levels with the rafting guide/seniorguide to be prepared for any challenges.	-	-	-	-
	<i>Assist in conducting pre-trip/expedition logistics &amp;equipment check</i>	15	35	0	0
	PC8. assist the guide in procuring and arranging for last-minute supplies for the trip (if on a multi- day trip).	-	-	-	-
	PC9. assist the kitchen staff is procuring all necessary rations required for the trip (if on a multi-day trip).	-	-	-	-
	PC10. help the guide in coordinating with variousthird-party vendors like hotels, campsites and local transport companies.	-	-	-	-
	PC11. assist the guide in sorting out issues related to river access like clearing debris from access track, permissions from local authorities,etc.	-	-	-	-
	PC12. help the rafting guide in checking thecondition of all waterproof bags and containers for keeping personal and camp equipment dry, repairs advised.	-	-	-	-
PC13. assist the guide in checking the raft for any punctures, tears or leaks and repair or replace valves, baffles, chamber integrity and foot braces as advised.	-	-	-	-	
PC14. procure and check the condition of kayaks, oars, paddles, frames and other technical equipment like flip lines, life ines, bow& stern lines, rescue bags, helmets, personal flotation device (PFD), etc., repair or replace under supervision.	-	-	-	-	

	PC15. ensure that spare and extra equipment ispacked to avoid last minute rejection of gear at Putin point.	-	-	-	-
	PC16. ensure to check the condition of theirowned such as PFD and helmet, etc.	-	-	-	-
	PC17. ensure to check the inflation pump and its'O-rings carefully, lubricate if needed and carry spares.	-	-	-	-
	PC18. ensure that drinking water/water filters arepacked on each raft.	-	-	-	-
	PC19. assist the rafting guide with arranging forthe snacks on stops on the river.	-	-	-	-
	PC20. help the kitchen staff to check the qualityand quantity of all the kitchen equipment required for the expedition.	-	-	-	-
	<i>Assist in packing equipment and supplies</i>	<b>11</b>	<b>40</b>	<b>0</b>	<b>0</b>
	PC21. collate detailed equipment lists for rafting and camping (on multi-day trips) and ensure to procure equipment accordingly.	-	-	-	-
	PC22. assist in packing all personal gear like PFDs, helmets, paddles, wet suits, spray jackets, etc., based on sizes and numbers required.	-	-	-	-
	PC23. assist in packing all safety gear, e.g., throw bags, pulleys, carabineers, extra ropes, flip lines,etc.	-	-	-	-
	PC24. ensure that all required camping equipment (for multiday trips) like tents, mats, sleeping bags, etc., are counted and packed.	-	-	-	-
	PC25. ensure that daily requirements like water, water filters, snacks, lunch, etc., are packed.	-	-	-	-
	PC26. ensure to pack dry bags and dry storageboxes/coolers for multi day and single day trips,as required.	-	-	-	-
	PC27. assist the guide in checking, stocking and packing the raft repair kit with spare valves, duct tape, glue, etc.	-	-	-	-
	PC28. ensure to pack lashings and strapsrequired for securing equipment on the trip.	-	-	-	-
	PC29. ensure to stock and pack one first-aid kit per raft after checking the expiry date of all medicines.	-	-	-	-
	PC30. assist the cook and kitchen helpers in packing all kitchen supplies, e.g., back country stove, fuel/LPG cylinder, utensils and rations forthe trip.	-	-	-	-
	<b>Total Marks</b>	<b>39</b>	<b>88</b>	<b>0</b>	<b>0</b>
	<i>Preparation at road head</i>	<b>9</b>	<b>14</b>	<b>0</b>	<b>0</b>
<b>THC/N8908: Assist in Conducting the White-Water Trip/Expedition</b>	PC1. ensure that vehicles are ready at the road head to take the students/clients to the starting point of the expedition.	-	-	-	-
	PC2. assist in loading all the rafting and campingequipment (multi-day trips).	-	-	-	-
	PC3. ensure that enough packed lunch, snacks and drinking water are available for the journey, in case of a long drive.	-	-	-	-
	PC4. ensure that the rafts are inflated with equalpressure in all chambers and the bow and sternlines are secure, before the students/clients arrive.	-	-	-	-
	PC5. ensure to check the raft and make sure thereare no loose items in the raft.	-	-	-	-
	PC6. ensure to neatly lay out paddles, helmetsand life jackets, as per size.	-	-	-	-

<i>Welcome the guests</i>	<b>7</b>	<b>14</b>	<b>0</b>	<b>0</b>
PC7. welcome the students/clients and introduce oneself in a loud and clear voice.	-	-	-	-
PC8. assist in taking the students'/clients' personal bags/belongings and packing them into waterproof river bags (if needed).	-	-	-	-
PC9. ensure that all electronic gadgets are safely stowed in waterproof bags, in each raft.	-	-	-	-
PC10. assist the students/clients in trying out the PFDs, paddles/oars and helmets and adjust their fittings.	-	-	-	-
PC11. ensure to collect signed indemnity waivers from the students/clients and pass them to the organizer/tour operator/rafting guide.	-	-	-	-
PC12. ensure that water, snacks and packed lunch are securely packed in the rafts.	-	-	-	-
<i>Assist in guiding the trip/expedition</i>	<b>26</b>	<b>60</b>	<b>0</b>	<b>0</b>
PC13. ensure that daily instructions given by the guide for the next day's plan, estimated time on river, rapids to be negotiated and estimated time till next camp are followed both for single day and multi-day trips.	-	-	-	-
PC14. conduct a briefing on river orientation for the students/clients under supervision of the guide.	-	-	-	-
PC15. ensure that everybody's PFD and helmet is secure and fastened.	-	-	-	-
PC16. assist the guide with demonstrating to the students/clients where they should sit and how to secure themselves on the raft.	-	-	-	-
PC17. conduct an orientation and safety briefing for the students/clients under supervision and provide detailed trip information, river information, river signals, paddling commands, sitting positions, swimmer rescue, kayak rescue, flip drills, etc.	-	-	-	-
PC18. demonstrate each command and rescue position in coordination with the trip safety kayaker.	-	-	-	-
PC19. assist the guide in ensuring that the students/clients practice and warm up through all paddling strokes before every rapid.	-	-	-	-
PC20. communicate frequently with the students/clients to check on their well-being	-	-	-	-
PC21. assist the students/clients on challenging sections of the river and after a capsizing.	-	-	-	-
PC22. ensure to quickly address any issues in the raft, during rapids, while the rafting guide is busy guiding the raft	-	-	-	-
PC23. ensure that the students/clients are drinking enough water to avoid dehydration.	-	-	-	-
PC24. ensure to receive and act upon students'/clients' feedback daily.	-	-	-	-
PC25. document photos and/or videos of the trip with their phone camera or with the company provided one, ensure not to take selfies.	-	-	-	-

	PC26. ensure to respond promptly in case of an emergency, e.g., coordinate with the rescue team, assist the guide in providing on the spot safety and make use of two-way radios for communication as needed.	-	-	-	-
	PC27. maintain calm and be composed in case of emergencies.	-	-	-	-
	PC28. ensure to maintain a trip and personal log with entries of trip expenditures, incidents or injuries, if any.	-	-	-	-
	<i>Manage persons with disabilities</i>	3	8	0	0
	PC29. offer help to persons with disabilities, when asked for.	-	-	-	-
	PC30. empathize with and respect persons with disabilities.	-	-	-	-
	PC31. accommodate persons with disabilities in the activities, as far as possible, without compromising safety.	-	-	-	-
	<i>Adhere to environmental conservation practices</i>	6	6	0	0
	PC32. adhere to "minimum impact" policies at every level, do not burn/throw waste materials, discarded wrappers and plastic bottles into the river or any of the camping grounds.	-	-	-	-
	PC33. ensure all non-biodegradable items like plastic, glass and tins are carried back to be disposed on reaching a town/city and that all leftover food/vegetables are buried in shallow pits covered with earth.	-	-	-	-
	PC34. ensure not to cause damage to the fragile habitats and environments (animal life, flora and fauna) found there.	-	-	-	-
	<b>Total Marks</b>	<b>51</b>	<b>102</b>	<b>0</b>	<b>0</b>
<b>THC/N8909: Assist in Conducting Post White-Water Trip/Expedition Closure</b>	<i>Pack up equipment trip/expedition report</i>	5	9	0	0
	PC1. assist equipment.	-	-	-	-
	PC2. maintain a day-to-day trip report including incidents/accidents or health related problems, under supervision.	-	-	-	-
	PC3. provide clear feedback regarding the route, personal experience and things to improve for future expeditions.	-	-	-	-
	PC4. assist in closing accounts with all third-party vendors and ensuring that no payments are pending.	-	-	-	-
	PC5. collect written feedback from students/clients and submit it to the rafting guide.	-	-	-	-
	<b>Total Marks</b>	<b>5</b>	<b>9</b>	<b>0</b>	<b>0</b>
<b>THC/N8910: Assist in Assessing and Mitigating Risks in White-Water Trip/Expedition</b>	<i>Support in implementing safety measures and responding to emergency situations</i>	33	42	0	0
	PC1. assist the rafting guide in identifying hazards associated with the river route, weather conditions, water levels, equipment, negotiating grade 1, 2 and 3 rapids and capsizing, before starting the activity.	-	-	-	-
	PC2. ensure that no white-water rafting activity is undertaken without wearing a PFD (Personal Flotation Device) and a helmet.	-	-	-	-
	PC3. ensure to follow self-safety protocols before rescuing the students/clients.	-	-	-	-

PC4. ensure the PFDs have adequate buoyancy, are fastened properly and checked by the rafting guide/senior guide prior to commencement of rafting and again before all major rapids (grade III and above).	-	-	-	-
PC5. assist the rafting guide in checking that the PFDs are of the appropriate size for each intended user.	-	-	-	-
PC6. ensure that no rafting activity takes place without a safety kayak and that company guidelines on the ratio of rafts to safety kayakers are followed.	-	-	-	-
PC7. assist the guide in completing the day's river run at least an hour before sundown and ensure that no rafting trip/expedition is conducted in the dark.	-	-	-	-
PC8. refrain from consuming alcohol/drugs during rafting and at least six hours prior to the activity.	-	-	-	-
PC9. ensure that only standardized and certified equipment is used (Indian Standards Institute, US Coast Guard, British Canoe Union or equivalent).	-	-	-	-
PC10. evaluate rescue and evacuation procedures for each day of the trip.	-	-	-	-
PC11. collate emergency contacts to handle any logistics, transportation or safety issues.	-	-	-	-
PC12. ensure to follow instructions from the expedition leader during an emergency, in the absence of the leader provide relief according to one's role and responsibility.	-	-	-	-
PC13. assist the guide with identifying and responding promptly to emergency situations and managing guest movement away from the emergency.	-	-	-	-
PC14. administer first-aid/CPR/oxygen, whenever required.	-	-	-	-
PC15. evaluate the students'/clients' health forms carefully and ensure that company SOPs on conducting the activity with persons with comorbidities are followed, e.g., pregnant ladies should not be allowed at all and persons with heart and back issues should not be taken on any rapids above Grade 3	-	-	-	-
PC16. initiate basic swift water and swimmer rescue promptly while rafting and throw a rescue bag accurately, as required	-	-	-	-
<i>Assist in disaster management</i>	<b>6</b>	<b>8</b>	<b>0</b>	<b>0</b>
PC17. assist the rafting guide/expedition leader in choosing camp site carefully to safeguard from rockfall, flooding and lightning during multi-day trips.	-	-	-	-
PC18. establish communication with the rafting guide/safety kayaker and assist to organize air, water and land rescue in case of emergencies.	-	-	-	-
PC19. assist in evacuating people from the danger zone and provide shelter till rescue arrives.	-	-	-	-
PC20. assist the rafting guide/expedition leader to organize food, provisions and medicines and instruct the cook to improvise the menu to ensure supplies are used judiciously during disaster situations.	-	-	-	-
PC21. deal with all eventualities in a calm and composed manner.	-	-	-	-
<b>Total Marks</b>	<b>39</b>	<b>50</b>	<b>0</b>	<b>0</b>
<i>Interacting with superiors and colleagues</i>	<b>13</b>	<b>8</b>	<b>0</b>	<b>0</b>

<b>THC/N9913: Communicate with Customers and Colleagues</b>	PC1. exhibit trust, support and respect to all colleagues and superiors	-	-	-	-
	PC2. escalate unresolved problems or complaints to the relevant senior	-	-	-	-
	PC3. respond positively to the feedback and seek assistance from colleagues/superiors when required	-	-	-	-
	PC4. maintain etiquette with colleagues and superiors	-	-	-	-
	PC5. identify potential and existing conflicts with the colleagues and resolve them	-	-	-	-
	<i>Communicating effectively with guests</i>	<b>21</b>	<b>31</b>	<b>0</b>	<b>0</b>
	PC6. brief guests clearly and in a polite, professional and friendly manner	-	-	-	-
	PC7. build effective and impersonal relationship with the guests	-	-	-	-
	PC8. use appropriate language and tone with guests	-	-	-	-
	PC9. listen actively in a two-way communication	-	-	-	-
	PC10. identify guest's expectations correctly and provide appropriate solutions	-	-	-	-
	PC11. Identify reasons for guest's dissatisfaction and address their complaints effectively	-	-	-	-
	PC12. maintain proper body language, dress code, gestures and etiquette while interacting with guests	-	-	-	-
	PC13. ensure guests are not subjected to any negative questions and statements	-	-	-	-
	PC14. inform the guests on any issues or problems before hand and also on the developments involving them	2	1	-	-
	PC15. ensure minimum response time to guests for any messages/feedback	-	-	-	-
	PC16. seek regular feedback from guests on current service, complaints, and improvements to be made, etc.	-	-	-	-
PC17. engage with guests without intruding on their privacy	-	-	-	-	
<b>Total Marks</b>	<b>34</b>	<b>39</b>	<b>0</b>	<b>0</b>	
<b>THC/N9914: Follow Gender and Age Sensitive Practices</b>	<i>Providing different age and gender specific customer service</i>	<b>7</b>	<b>3</b>	<b>0</b>	<b>0</b>
	PC1. provide appropriate service keeping in mind their unique needs and diverse cultural backgrounds	-	-	-	-
	PC2. make arrangement to cater for varied age group	-	-	-	-
	PC3. conduct activities so as to involve guests across all age groups and genders	-	-	-	-
<b>Total Marks</b>	<b>7</b>	<b>3</b>	<b>0</b>	<b>0</b>	
<b>THC/N9915: Maintain Safe, Healthy and Hygienic Practices</b>	<i>Following standard safety procedures to avoid work hazards</i>	<b>10</b>	<b>2</b>	<b>0</b>	<b>0</b>
	PC1. assess the various hazards in the work areas and take necessary steps to eliminate or minimize them	-	-	-	-
	PC2. follow organisational safety procedures	-	-	-	-
	PC3. ensure guests have access to first aid kit when needed	-	-	-	-
	PC4. implement correct emergency procedures	-	-	-	-
	PC5. read the manufacturer's manual carefully before using any equipment	-	-	-	-
	PC6. use health and safety practices for storing, cleaning, and maintaining tools, equipment, and supplies	-	-	-	-
	PC7. practice ergonomic lifting, bending, or removing equipment and supplies	-	-	-	-
PC8. display safety signs at places where necessary	-	-	-	-	



	PC9. comply with the established safety procedures of the workplace	-	-	-	-
	PC10. report to the supervisor on any problems and hazards identified	-	-	-	-
	PC11. use physical safety equipment/personal protective equipment and clothing, wash hands etc.	-	-	-	-
	PC12. use fire safety equipment such as fire extinguisher, fire blanket, fire hose, etc.	-	-	-	-
	PC13. use first aid equipment such as Automated External Defibrillator (AED) at emergency meeting points	-	-	-	-
	PC14. follow hazard symbols such as general warning, health hazard, biohazard, harmful irritant, poison/toxic material, carcinogen hazard, explosive hazard, electrical hazard, hot surface, low temperature warning symbol etc.	-	-	-	-
	<i>Ensuring cleanliness around workplace</i>	<b>7</b>	<b>4</b>	<b>0</b>	<b>0</b>
	PC15. keep the surroundings clean and clear of food waste or other litter	-	-	-	-
	PC16. ensure that waste is disposed-off as per prescribed standards for waste disposal	-	-	-	-
	PC17. maintain cleanliness records	-	-	-	-
	PC18. ensure safe and clean handling of accommodation, public areas etc.	-	-	-	-
	<i>Following personal hygiene practices</i>	<b>7</b>	<b>4</b>	<b>0</b>	<b>0</b>
	PC19. clean hands on a regular basis using soap, sanitisers and other accepted industry and government norms to run adventure operations	-	-	-	-
	PC20. clean cups, glasses or other cutlery before and after using them	-	-	-	-
	PC21. maintain personal hygiene by taking daily bath, using clean clothing, footwear, head gear, trimming nails, etc.	-	-	-	-
	PC22. maintain dental hygiene in terms of brushing teeth every day, avoiding smoke at workplace, etc.	-	-	-	-
	<i>Taking precautionary health measures</i>	<b>8</b>	<b>6</b>	<b>0</b>	<b>0</b>
	PC23. report personal health issues related to injury and infectious diseases	-	-	-	-
	PC24. ensure not to go to work if unwell, to avoid the risk of spreading infection to other people	-	-	-	-
	PC25. cover the mouth with elbow/handkerchief and/or turn away from people while sneezing or coughing	-	-	-	-
	PC26. coordinate for the provision of adequate clean drinking water	-	-	-	-
	PC27. ensure regular vaccinations to avoid transmission of diseases	-	-	-	-
	PC28. undergo preventive health check-ups at regular intervals and take prompt treatment from the doctor in case of illness	-	-	-	-
	<b>Total Marks</b>	<b>32</b>	<b>16</b>	<b>0</b>	<b>0</b>
<b>THC/N9916: Follow and Maintain Green Practices</b>	<i>Following material conservation practices</i>	<b>7</b>	<b>4</b>	<b>0</b>	<b>0</b>
	PC1. identify ways to optimize usage of material including water in various tasks/activities	-	-	-	-
	PC2. check for spills/leakages, plug them and escalate to appropriate authority if unable to rectify	-	-	-	-



	PC3. ensure electrical equipment and appliances are switched off when not in use	-	-	-	-
	<i>Ensuring effective waste management/recycling practices</i>	<b>13</b>	<b>5</b>	<b>0</b>	<b>0</b>
	PC4. identify recyclable and non-recyclable, and hazardous waste generated	-	-	-	-
	PC5. dispose non-recyclable waste appropriately	-	-	-	-
	PC6. follow processes specified for disposal of hazardous waste	-	-	-	-
	PC7. ensure reuse and recycling of waste wherever applicable	-	-	-	-
	<i>Ensuring use of eco-friendly practices</i>	<b>8</b>	<b>2</b>	<b>0</b>	<b>0</b>
	PC8. identify materials which can be replaced by environment friendly substitutes	-	-	-	-
	PC9. follow SOPs to conserve and re-use water	-	-	-	-
	<b>Total Marks</b>	<b>28</b>	<b>11</b>	<b>0</b>	<b>0</b>
<b>DGT/VSQ/N0101 - Employability Skills (30 hours)</b>	<i>Introduction to Employability Skills</i>	<b>1</b>	<b>1</b>	-	-
	PC1. understand the significance of employability skills in meeting the job requirements	-	-	-	-
	<i>Constitutional values – Citizenship</i>	<b>1</b>	<b>1</b>	-	-
	PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices	-	-	-	-
	<i>Becoming a Professional in the 21st Century</i>	<b>1</b>	<b>3</b>	-	-
	PC3. explain 21st Century Skills such as Self- Awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.	-	-	-	-
	<i>Basic English Skills</i>	<b>2</b>	<b>3</b>	-	-
	PC4. speak with others using some basic English phrases or sentences	-	-	-	-
	<i>Communication Skills</i>	<b>1</b>	<b>1</b>	-	-
	PC5. follow good manners while communicating with others	-	-	-	-
	PC6. work with others in a team	-	-	-	-
	<i>Diversity &amp; Inclusion</i>	<b>1</b>	<b>1</b>	-	-
	PC7. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC8. report any issues related to sexual harassment	-	-	-	-
	<i>Financial and Legal Literacy</i>	<b>3</b>	<b>4</b>	-	-
	PC9. use various financial products and services safely and securely	-	-	-	-
	PC10. calculate income, expenses, savings etc.	-	-	-	-
PC11. approach the concerned authorities for any exploitation as per legal rights and laws	-	-	-	-	
<i>Essential Digital Skills</i>	<b>4</b>	<b>6</b>	-	-	
PC12. operate digital devices and use its features and applications securely and safely	-	-	-	-	
PC13. use internet and social media platforms securely and safely	-	-	-	-	
<i>Entrepreneurship</i>	<b>3</b>	<b>5</b>	-	-	
PC14. identify and assess opportunities for potential business	-	-	-	-	

	PC15. identify sources for arranging money and associated financial and legal challenges	-	-	-	-
	<i>Customer Service</i>	<b>2</b>	<b>2</b>	-	-
	PC16. identify different types of customers	-	-	-	-
	PC17. identify customer needs and address them appropriately	-	-	-	-
	PC18. follow appropriate hygiene and grooming standards	-	-	-	-
	<i>Getting ready for apprenticeship &amp; Jobs</i>	<b>1</b>	<b>3</b>	-	-
	PC19. create a basic biodata	-	-	-	-
	PC20. search for suitable jobs and apply	-	-	-	-
	PC21. identify and register apprenticeship opportunities as per requirement	-	-	-	-
	<b>Total Marks</b>	<b>20</b>	<b>30</b>	-	-
	<b>Grand Total</b>	<b>255</b>	<b>348</b>	<b>0</b>	<b>0</b>

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

*Mention the detailed assessment strategy in the provided template.*

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

**On the Job:**

1. Each module (which covers the job profile of Assistant Rafting Guide) will be assessed separately.
2. The candidate must score 50% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
  - Videos of Trainees during OJT
  -
4. Assessment of each Module will ensure that the candidate is able to:
  - Effective engagement with the customers
  - Understand the working of various tools and equipment
  - .....>

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training
OS	OS Occupational Standards
BMC	BMC Basic Mountaineering Course
NOLS	NOLS National Outdoor Leadership School
CPR	CPR Cardiopulmonary Resuscitation
PPE	PPE Personal Protective Equipment
PFD	PFD Personal Flotation device
NOS	NOS National Occupational Standards

Glossary

Term	Description
<b>National Occupational Standards (NOS)</b>	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
<b>Qualification</b>	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards

<b>Qualification File</b>	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
<b>Sector</b>	A grouping of professional activities on the basis of their main economic function, product, service or technology.
<b>Long Term Training</b>	Long-term skilling means any vocational training program undertaken for a year and above.