



QUALIFICATION FILE

Camping Assistant

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☒ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills ☐ OEM

NCrF/NSQF Level: 2

Submitted By:

Tourism and Hospitality Skill Council

301, Block A, 3rd Floor, Naurang House, Kasturba Gandhi Marg, Connaught Place,

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Table of Contents

Section 1: Basic Details	3
Section 2: Module Summary.....	5
NOS/s of Qualifications.....	5
Mandatory NOS/s:	5
Elective NOS/s:	Error! Bookmark not defined.
Optional NOS/s:	Error! Bookmark not defined.
Assessment - Minimum Qualifying Percentage	6
Section 3: Training Related	6
Section 4: Assessment Related	6
Section 5: Evidence of the need for the Qualification	7
Section 6: Annexure & Supporting Documents Check List	7
Annexure: Evidence of Level	8
Annexure: Tools and Equipment (Lab Set-Up).....	10
Annexure: Industry Validations Summary	12
Annexure: Training & Employment Details	14
Annexure: Blended Learning	15
Annexure: Detailed Assessment Criteria	16
Annexure: Assessment Strategy	22
Annexure: Acronym and Glossary	23

Section 1: Basic Details

1.	Qualification Name	Camping Assistant								
2.	Sector/s	Tourism & Hospitality								
3.	Type of Qualification: <input type="checkbox"/> New <input checked="" type="checkbox"/> Revised <input type="checkbox"/> Has Electives/Options <input type="checkbox"/> OEM	NQR Code & version of existing/previous qualification: <i>(change to previous, once approved)</i> 2021/TH/THSC/04422 and v1.0	Qualification Name of existing/previous version: Camping Assistant							
4.	a. OEM Name b. Qualification Name <i>(Wherever applicable)</i>									
5.	National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval)</i>	QG-02-TH-02436-2024-V2-THSC	6. NCrf/NSQF Level: 2							
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	Certificate								
8.	Brief Description of the Qualification	This unit is about accessing trip information and completing all preparatory requirements before the trip/expedition.								
9.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience: <table border="1" data-bbox="907 874 2094 1008"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Ability to read and write</td> <td></td> </tr> </tbody> </table> b. Age-14 years			S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1.	Ability to read and write	
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)								
1.	Ability to read and write									
10.	Credits Assigned to this Qualification, Subject to Assessment <i>(as per National Credit Framework (NCrF))</i>	8	11. Common Cost Norm Category (I/II/III) <i>(wherever applicable)</i> : III							
12.	Any Licensing requirements for Undertaking Training on This Qualification <i>(wherever applicable)</i>	NA								

13.	Training Duration by Modes of Training Delivery <i>(Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)</i>	<input type="checkbox"/> Offline <input type="checkbox"/> Online <input checked="" type="checkbox"/> Blended <table border="1" data-bbox="853 172 1736 339"> <thead> <tr> <th>Training Delivery Modes</th> <th>Theory (Hours)</th> <th>Practical (Hours)</th> <th>OJT Mandatory (Hours)</th> <th>Total (Hours)</th> </tr> </thead> <tbody> <tr> <td>Classroom (offline)</td> <td></td> <td>88:00</td> <td>60:00</td> <td>148:00</td> </tr> <tr> <td>Online</td> <td>92:00</td> <td></td> <td></td> <td>92</td> </tr> </tbody> </table> <i>(Refer Blended Learning Annexure for details)</i>			Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	Total (Hours)	Classroom (offline)		88:00	60:00	148:00	Online	92:00			92
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	Total (Hours)															
Classroom (offline)		88:00	60:00	148:00															
Online	92:00			92															
14.	Aligned to NCO/ISCO Code/s <i>(if no code is available mention the same)</i>	NCO-2015/3423																	
15.	Progression path after attaining the qualification <i>(Please show Professional and Academic progression)</i>	Adventure Travel Guide-Low Altitude																	
16.	Other Indian languages in which the Qualification & Model Curriculum are being submitted	Hindi																	
17.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No URLs of similar Qualifications:																	
18.	Is the Job Role Amenable to Persons with Disability	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", specify applicable type of Disability:																	
19.	How Participation of Women will be Encouraged	The inclusion of women in the workplace is important as there is an increase in the number of educated women. Despite progress in some areas, women still face significant challenges and barriers to their full participation in the workforce. This can be addressed by formulating policy measures on skilling, job creation and support services. To increase the proportion of women in the workforce, various support measures like childcare facilities, close proximity to the workplace, safe transportation, gender acceleration plans and return to work (allowing women to re-join the workforce after motherhood) should be provided. Organisations should provide flexible work arrangements like part-time or remote work options. This not only helps the organisation to retain talented women employees, but it also helps women to balance work and family responsibilities.																	
20.	Are Greening/ Environment Sustainability Aspects Covered <i>(Specify the NOS/Module which covers it)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No THC/N9906.Follow Health, Hygiene and Safety practices																	
21.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Colleges <input type="checkbox"/> Yes <input type="checkbox"/> No																	
22.	Name and Contact Details of Submitting / Awarding Body SPOC <i>(In case of CS or MS, provide details of both Lead AB & Supporting ABs)</i>	Name: Dr. Sunita Badhwar Email: sunita.badhwar@thsc.in Contact No.: 011-41608056/8057 Ext.1102 Website: www.thsc.in																	
23.	Final Approval Date by NSQC: 30/04/2024	24. Validity Duration: 3 years	25. Next Review Date: 30/04/2027																

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Prepare for the Camp Setup	THC/N8631 &v1.0	Core	2	1	12	5	13	0	30	20	34	0	0	54	20
2.	Conduct the Camp Activities	THC/N8629 &v1.0	Core	2	2	20	8	32	0	60	77	46	0	0	123	20
3.	Conduct the Post Camp Activities	THC/N8630 &v1.0	Core	2	1	10	5	15	0	30	10	21	0	0	31	15
4.	Communicate with Customers and Colleagues	THC/N9913 &v3.0	Non-Core	2	0.5	7	8	0	0	15	34	39	0	0	73	10
5.	Follow Gender and Age Sensitive Practices	THC/N9914 &v3.0	Non-Core	2	0.5	7	8	0	0	15	32	16	0	0	48	10
6.	Maintain Safe, Healthy and Hygienic Practices	THC/N9915 &v2.0	Non-Core	4	1	12	18	0	0	30	28	11	0	0	39	10
7.	Follow and Maintain Green Practices	THC/N9916 &v2.0	Non-Core	4	1	12	18	0	0	30	7	3	0	0	10	10
8.	Employability Skills (30 Hours)	DGT/VSQ/ N0101 &v1.0	Non-Core	2	1	12	18	0	0	30	20	30	0	0	50	5
Duration (in Hours) / Total Marks					8	92	88	60	0	240	228	200	0	0	428	100

Assessment - Minimum Qualifying PercentagePlease specify **any one** of the following:**Minimum Pass Percentage – Aggregate at qualification level: 50 %** (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)**Minimum Pass Percentage – NOS/Module-wise: 50 %** (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)**Section 3: Training Related**

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Certificate / Diploma / Degree / Post Graduate (specialization in Tour & Travel) with 5 years of relevant industry experience (Tourism) and 1- year of training experience (Tourism)
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	NA
3.	Tools and Equipment Required for Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	Diploma / Degree / Post Graduate with 3 years of relevant industry experience (Camping/Adventure Tourism)
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	NA
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	NA
4.	Assessment Mode (Specify the assessment mode)	Blended
5.	Tools and Equipment Required for Assessment	<input checked="" type="checkbox"/> Same as for training <input type="checkbox"/> Yes <input type="checkbox"/> No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): No
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): No
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 21
5.	Estimated nos. of persons to be trained and employed: NA
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: No If "No", why:

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors <i>(Mandatory)</i>	<i>Attached</i>
2.	Annexure: List of tools and equipment relevant for qualification <i>(Mandatory, except in case of online course)</i>	<i>Attached</i>
3.	Annexure: Detailed Assessment Criteria <i>(Mandatory)</i>	<i>Attached</i>
4.	Annexure: Assessment Strategy <i>(Mandatory)</i>	<i>Attached</i>
5.	Annexure: Blended Learning <i>(Mandatory, in case selected Mode of delivery is "Blended Learning")</i>	<i>Attached</i>
6.	Annexure: Multiple Entry-Exit Details <i>(Mandatory, in case qualification has multiple Entry-Exit)</i>	<i>Attached</i>
7.	Annexure: Acronym and Glossary <i>(Optional)</i>	<i>Attached</i>
8.	Supporting Document: Model Curriculum <i>(Mandatory – Public view)</i>	<i>Attached</i>
9.	Supporting Document: Career Progression <i>(Mandatory - Public view)</i>	<i>Attached</i>
10.	Supporting Document: Occupational Map <i>(Mandatory)</i>	<i>Attached</i>
11.	Supporting Document: Assessment SOP <i>(Mandatory)</i>	<i>Attached</i>
12.	Any other document you wish to submit:	-

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	Fundamental knowledge <ul style="list-style-type: none"> Knowledge of processes to be followed while setting up camp Knowledge of managing camp activities and how to conduct them on a daily basis. Knowledge of mountaineering equipment Knowledge of routes and maps Company SOP's on safety and service quality standards at all stages of the trek. 	<ul style="list-style-type: none"> The Camping Assistant is needed to carry out tasks laid down by supervisors keeping in mind service standards. Hence level 2 	2
Professional and Technical Skills/ Expertise/ Professional Knowledge	Limited finite skills <ul style="list-style-type: none"> Has mountaineering skills Can operate kitchen and other equipment Can set up camps and dismantle them Can serve meals Use basic reading and writing skills while filling up forms and post trip reports. Communicate effectively with all colleagues and guests Basic calculations and account maintenance 	<ul style="list-style-type: none"> A Camping Assistant has the basic skills required to set up a camp and perform a narrow range of activities, under supervision. A Camping Assistant needs to maintain his accounts of trip and resources and needs to communicate with guests while serving them. Hence Level 2 	2
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Employment readiness <ul style="list-style-type: none"> Communicate effectively using appropriate language Behave politely and appropriately with all Perform basic calculations 	<ul style="list-style-type: none"> A Camping Assistant should have good oral and written communication skills, Intermediate literacy and numeracy skills, basic self-employment/ entrepreneurial Mind-set, etc. 	2

	<ul style="list-style-type: none"> • Solve problems effectively • Be careful and attentive at work • Use time effectively • Maintain hygiene and sanitation to avoid infection 		
Broad Learning Outcomes/Core Skill	Carry out the Predefined tasks <ul style="list-style-type: none"> • Work operations are around the same areas • The work is routine in nature 	<ul style="list-style-type: none"> • A Camping Assistant needs to help in managing camp activities and carry out tasks in a certain sequence laid out by the supervisor. • Hence level 2 	2
Responsibility	Assistant <ul style="list-style-type: none"> • Operates kitchen equipment under supervision • Serves under supervision • Sets up and dismantles camp on direction 	<ul style="list-style-type: none"> • Camping Assistant carries out their work under supervision with some limited responsibility of setting up and dismantling the camp. • Hence Level 2 	2

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1.	Tents Tent Repair Kit	Standard	1
2.	Cleaning Rags	Standard	1
3.	Dishwashing Soap	Standard	1
4.	Scotch Bright	Standard	1
5.	Water Heating System	Standard	1
6.	Cooking Utensils	Standard	1
7.	Plates	Standard	1
8.	Bowls	Standard	1
9.	Spoons and Forks	Standard	1
10.	Serving Spoons and Bowls	Standard	1
11.	Kerosene stove	Standard	1
12.	LPG Stove	Standard	1
13.	Outdoor Stove	Standard	1
14.	Stove Repair Kits	Standard	1
15.	Toilet Tent	Standard	1
16.	Portable Toilet Seat	Standard	1
17.	Shovel	Standard	1
18.	Dinning Tent	Standard	1
19.	Camp Chairs and Tables	Standard	1
20.	Duffel Bags for Packing Supplies	Standard	1
21.	Ration	Standard	1
22.	Ice axe	Standard	1
23.	Trash bags	Standard	1
24.	Waste Bins	Standard	1
25.	Physical Safety Equipment	Standard	As per required
26.	Personal Protective Equipment	Standard	As per required
27.	Fire Safety Equipment	Standard	1
28.	First Aid Equipment	Standard	As per required

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Flip Chart
2. Duster
3. Projector
4. Projector screen
5. Computer/ Laptop with charger
6. Power Point Presentation
7. Laptop External Speakers
8. Training kit (Trainer guide, Presentations)
9. Participant Handbook and Related Standard Operating Procedures
10. Markers
11. Chalk

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	Multichannel Educational Institute Private Limited	Zubair Ahmad Gadda	Director	Khaliqa town Square Mall, Hospital Road, Ganderbal, Jammu & Kashmir, India 191201	9419257715/8713000062	director@meinstitute.org /directoradm@meinstitute.org chairman@meinstitute.org	-
2.	Parveen Travels Private Limited	A.Afzal	Managing Director	148 Perambur Barracks Road Purusawalkam Chennai 600007	9840041999	Afzal@parveentravels.com	-
3.	Tajra Ventures Private Limited	Shehreyar Majeed	Director	Block-Z-23, Dayal Sir Colony, Uttam Nagar, New Delhi-110059, Delhi	7006306075	info@tarjirventures.com	-
4.	Adventures	Sudesh Negi	Owner	Champavat	9012443372	sudeshnegi732@gmail.com	-
5.	The Glide Inn	Arun Rawat	CEO	Vill Seri, Junga Road, Shimla 173216 India	9779885135	info@theglideinn.com	-
6.	Wildlife Adventure	Vikram Singh Negi	Mountain Guide	8/222, Resettlement Colony, Block 8, Kalyan Puri, Delhi, 110091	8433105830	vikramnegi97@gmail.com	-
7.	Dev Bhoomi Hospitality	Devender	Proprietor	Mahananda Complex, Tapovan, Rishikesh	9811117198	DEVBHOOMIHOSPITALITY@gmail.com	-
8.	Voyage En Himalaya		Proprietor	Dadgalya, Kalika, Ranikhet, Uttarakhand	98971717142	Service@VoyageenHimalaya.com	-
9.	Acorn International	Mr. Anup	Owner	Badrinath Road, opposite Balaknath Temple, Tapovan, Rishikesh, Uttarakhand 249192	9999877312	anup@acorninternational.in	-
10.	Green Escape safaris & Tours,	Mohan Chandar Joshi	Founder	1 st Floor, Siddheshwar market, Ramnagar, Nainital, Uttarakhand-244715	6260384796	greenescapeuttarakhand@gmail.com	-
11.	Real Adventure	Meenakshi Rawat	Owner	Uttarakhand	992784985	Rawatmeenakshi756@gmail.com	-

12.	Red Chilli adventure	Vipin Sharma	Managing Director	Red Chilli Adventure Sports Lakshman Jhula Road, Tapovan, Rishikesh, Uttarakhand, Pin: 249192, India.	9412058021	info@redchilliadventure.com	-
13.	Gaurav Travel Solutions	Himanshu Tiruh	Founder Director	Corbett National Park	7906232011	Gauravtravelsolutions@gmail.com	-
14.	ATOAI (Adventure Tour Operators Association of India)	Nirat Bhatt	Hon Treasurer-ATOAI	F-190,Ground Floor, Opp.hanuman Mandir, Lado Sarai, New Delhi-110030	9909904442	nirat@ClimbingWorld.com	-
15.	Bayberry Adventures LLP	Wg Cdr Sudhir Kutty	Co-Founder & Director	2/25.Kalkaji Extension, New Delhi-110019	9818233988	bayberryadventure@gmail.com	-
16.	Offbeat travel and events Pvt.Ltd.	Mayank Ghildiyal	Director	Flat 8 D, Victoria Tower, Raisina Resdency, Sector- 59, Gurgaon, Haryana, (National Capital Region of Delhi) India, 120011,	9759111305	offbeattravelandevents@gmail.com	-
17.	Bohemian Adventures LLP	Guneet puri	Designated partner	50/1, Vasant Vihar, Dehradun-248001, Uttarakhand	9412088336	guneet@bohemianadventures.com	-
18.	Orient Express Pvt.Ltd	Mr Nitin Verma	Assistant Manager	70, Janpath, New Delhi	+91 9654 172900	travel@orientexpressltd.com	-
19.	Route on Wheels	Vivek Rauthan	Managing Director	B-69, Kumhar Gali, Mayapuri, Ajabpur Kalan, Dehradun, Uttarakhand	9899175374	routeonwheels@gmail.com	-
20.	Nature Connect	AJAY KANDARI	Director	369, Indira Nagar Dehradun -248001 Uttarakhand	7055800041	ajay@natureconnect.in	-
21	Three-point adventure Agency	Yashwant Singh Panwar	Owner	Ward No. 3 Gyansu Uttarkashi, Uttarakhand, India, PIN 249193	9456325820	3pointadventure.uki@gmail.com	-

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
	NA	NA	NA	NA	NA	NA

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
v1.0		NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

- 1. NA

Content availability for previous versions of qualifications:

☐ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:

Languages in which Content is available: English and Hindi

Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:**Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:**

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	<input type="checkbox"/> Theory/ Lectures - Imparting theoretical and conceptual knowledge	<ul style="list-style-type: none"> • Books/ e-books • Presentations • Reference Material • Audio / Video Modules 	
2	<input type="checkbox"/> Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	<ul style="list-style-type: none"> • Self-Learning Videos • Broadcasts • Mobile Learning • Curated Digital content 	
3	<input type="checkbox"/> Showing Practical Demonstrations to the learners	<ul style="list-style-type: none"> • Video Content • E-Resource library • AR/ VR/ XR 	
4	<input type="checkbox"/> Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	<ul style="list-style-type: none"> • Training tools (tools list attached) • Video Play • Presentations 	
5	<input type="checkbox"/> Tutorials/ Assignments/ Drill/ Practice	<ul style="list-style-type: none"> • Online Question Bank • Mobile Quick test app • MCQ based tests 	
6	<input type="checkbox"/> Proctored Monitoring/ Assessment/ Evaluation/ Examinations	<ul style="list-style-type: none"> • Assessment engine for Essays • Up-loadable file examinations • Mock test sessions 	
7	<input type="checkbox"/> On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training	<ul style="list-style-type: none"> • Online tests • Offline assessments 	

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
THC/N8631: Prepare for the Camp Setup	<i>Access trip information and prepare for the trip/expedition</i>	20	34	0	0
	PC1. gather details on the itinerary of the trek/expedition/ fixed campsite program from the tour operator/ expedition/trip leader.	-	-	-	-
	PC2. help the tour operator/ expedition/trip leader to prepare a detailed equipment list for the trek/expedition, eg. tents, mattresses, utensils, stoves, toilet items, etc.	-	-	-	-
	PC3. check the condition of the tents, specially tent zips, lining, tent flaps, rips and tears, guy ropes and cords etc.	-	-	-	-
	PC4. repair and clean tents and equipment, if required.	-	-	-	-
	PC5. ensure to pack the toilet tent, toilet paper, shovel, toilet seat (if needed).	-	-	-	-
	PC6. tighten the p-cords and stakes/pegs used for holding the tent to the ground if they have loosened over time and use (in case of fixed campsites).	-	-	-	-
	PC7. check the toilet areas, ensure they are cleaned as per service quality standards followed in the organisation.	-	-	-	-
	PC8. ensure toilets are stocked with essential items before the arrival of guests (in case of fixed campsites).	-	-	-	-
	PC9. check the functioning of equipment such as stoves, gas lights, torches, water heating systems for bathing - traditional hamam or solar/gas heating systems/boilers etc. (in case of fixed campsites). etc.	-	-	-	-
	PC10. repair and clean stoves, gas lights, water heating systems, if required.	-	-	-	-
	PC11. coordinate with the cook and create a list of special/alternative food items to be procured to cater to allergy prone group members and guests with special dietary requirements.	-	-	-	-
	PC12. assist the kitchen helpers to procure any items required.	-	-	-	-
	PC13. set the dining area with tables and chairs according to the group size (for fixed campsites).	-	-	-	-
	PC14. ensure dustbins are placed in every tent (in case of fixed campsites).	-	-	-	-
	PC15. ensure all light fittings are in place and functioning.	-	-	-	-
	PC16. pack all camp items and provisions securely in bags according to size and weight for porter or pony loading.	-	-	-	-
	Total Marks	20	34	0	0
	<i>Set up camp for smooth functioning of the program</i>	13	36	0	0

THC/N8629: Conduct the Camp Activities	PC1. plan all daily camp tasks in sequence and organize supplies for easy access	-	-	-	-
	PC2. help/assist the kitchen helpers in setting up tourist/guest tents, kitchen area, dining area, toilet and shower tents (for expeditions/treks)	-	-	-	-
	PC3. provide provisions in the toilets and toilet tents for hygiene purposes and restock as and when required (soap, toilet paper, etc.)	-	-	-	-
	PC4. clean the toilets more than once a day	-	-	-	-
	PC5. help the kitchen staff in keeping the kitchen clean and presentable at all times	-	-	-	-
	PC6. ensure that hot and cold water are placed for drinking and hand washing for the guests/tourists	-	-	-	-
	PC7. coordinate with the cook and serve hot tea, snacks and meals on time and inform about special food for specific individuals.	-	-	-	-
	PC8. get the water heating systems started and inform the guests when water is ready for bathing (at fixed campsites)	-	-	-	-
	PC9. interact with the guests to see if they need anything	-	-	-	-
	PC10. ensure repairs are made to minor tears, zippers, etc., before heading to the next campsite (during an expedition/trek)	-	-	-	-
	PC11. dismantle and pack all tents and tent parts for the next campsite (on an expedition/trek)	-	-	-	-
	<i>Manage persons with disabilities</i>	8	5	0	0
	PC12. offer help to differently-abled people when asked for	-	-	-	-
	PC13. empathize with and respect people with disabilities	-	-	-	-
	<i>Adhere to environmental conservation practices</i>	48	1	0	0
	PC14. adhere to "Minimum Impact" travel policies and not leave/burn any non-biodegradable items behind like wrappers, cigarette butts, bottles and tins	-	-	-	-
	PC15. avoid single use plastic and use biodegradable packing material, wherever required	-	-	-	-
	<i>Disaster management</i>	8	4	0	0
	PC17. establish communication with the expedition leader/ trekking guide/ trip leader/ mountaineering instructor in case of a disaster.	-	-	-	-
	PC18. support in air and land rescue and assist in evacuating people from danger zone in case of any disaster.	-	-	-	-
	PC19. provide shelter, to guests, till rescue arrives and deal with all eventualities in a calm and composed manner.	-	-	-	-
Total Marks		77	46	0	0

THC/N8630: Conduct the Post Camp Activities	<i>Follow environmental practices</i>	4	8	0	0
	PC1. ensure to cover the pit dug for toilet tents properly with earth and grass while packing upcamp (in case of expeditions/treks).	-	-	-	-
	PC2. assist the kitchen staff to pack out all plastics, tins, cans, paper and carry them back from the expedition for proper disposal.	-	-	-	-
	PC3. segregate and dispose all waste into garbage bins after reaching the city/town	-	-	-	-
	<i>Return all equipment and submit trip report</i>	6	13	0	0
	PC4. check all tents used in expeditions/fixed campsites for any damage and ensure to get them repaired before the next group arrives	-	-	-	-
	PC5. clean, dry, dismantle and pack all tents when not in use during off seasons and store them in the camp storeroom along with unused supplies (at fixed campsites).	-	-	-	-
	PC6. clean, sun dry and return all the tents to the organiser (after returning from an expedition/trek).	-	-	-	-
	PC7. assist the kitchen staff to clean all kitchen supplies/utensils and return all kitchen items.	-	-	-	-
	PC8. check for any major damage to the tents, equipment and camp property such as crockery, tables, chairs, dustbins, buckets, mugs etc. and report to the organiser.	-	-	-	-
	PC9. submit a trip report at the end of the trek/expedition.	-	-	-	-
	Total Marks	10	21	0	0
THC/N9913: Communicate with Customers and Colleagues	<i>Interacting with superiors and colleagues</i>	13	8	0	0
	PC1. exhibit trust, support and respect to all colleagues and superiors	-	-	-	-
	PC2. escalate unresolved problems or complaints to the relevant senior	-	-	-	-
	PC3. respond positively to the feedback and seek assistance from colleagues/superiors when required	-	-	-	-
	PC4. maintain etiquette with colleagues and superiors	-	-	-	-
	PC5. identify potential and existing conflicts with the colleagues and resolve them	-	-	-	-
	<i>Communicating effectively with guests</i>	21	31	0	0
	PC6. brief guests clearly and in a polite, professional and friendly manner	-	-	-	-
	PC7. build effective and impersonal relationship with the guests	-	-	-	-
	PC8. use appropriate language and tone with guests	-	-	-	-
	PC9. listen actively in a two-way communication	-	-	-	-
	PC10. identify guest's expectations correctly and provide appropriate solutions	-	-	-	-
	PC11. Identify reasons for guest's dissatisfaction and address their complaints effectively	-	-	-	-
	PC12. maintain proper body language, dress code, gestures and etiquette while interacting with guests	-	-	-	-

	PC13. ensure guests are not subjected to any negative questions and statements	-	-	-	-
	PC14. inform the guests on any issues or problems before hand and also on the developments involving Them	2	1	-	-
	PC15. ensure minimum response time to guests for any messages/feedback	-	-	-	-
	PC16. seek regular feedback from guests on current service, complaints, and improvements to be made, etc.	-	-	-	-
	PC17. engage with guests without intruding on their privacy	-	-	-	-
	Total Marks	34	39	0	0
THC/N9914: Follow Gender and Age Sensitive Practices	<i>Providing different age and gender specific customer service</i>	7	3	0	0
	PC1. provide appropriate service keeping in mind their unique needs and diverse cultural backgrounds	-	-	-	-
	PC2. make arrangement to cater for varied age group	-	-	-	-
	PC3. conduct activities so as to involve guests across all age groups and genders	-	-	-	-
	Total Marks	7	3	0	0
THC/N9915: Maintain Safe, Healthy and Hygienic Practices	<i>Following standard safety procedures to avoid work hazards</i>	10	2	0	0
	PC1. assess the various hazards in the work areas and take necessary steps to eliminate or minimize them	-	-	-	-
	PC2. follow organisational safety procedures	-	-	-	-
	PC3. ensure guests have access to first aid kit when needed	-	-	-	-
	PC4. implement correct emergency procedures	-	-	-	-
	PC5. read the manufacturer's manual carefully before using any equipment	-	-	-	-
	PC6. use health and safety practices for storing, cleaning, and maintaining tools, equipment, and supplies	-	-	-	-
	PC7. practice ergonomic lifting, bending, or moving equipment and supplies	-	-	-	-
	PC8. display safety signs at places where necessary	-	-	-	-
	PC9. comply with the established safety procedures of the workplace	-	-	-	-
	PC10. report to the supervisor on any problems and hazards identified	-	-	-	-
	PC11. use physical safety equipment/personal protective equipment and clothing, wash hands etc.	-	-	-	-
	PC12. use fire safety equipment such as fire extinguisher, fire blanket, fire hose, etc.	-	-	-	-
	PC13. use first aid equipment such as Automated External Defibrillator (AED) at emergency meeting points	-	-	-	-
	PC14. follow hazard symbols such as general warning, health hazard, biohazard, harmful irritant, poison/toxic material, carcinogen hazard, explosive hazard, electrical hazard, hot surface, low temperature warning symbol etc.	-	-	-	-
	<i>Ensuring cleanliness around workplace</i>	7	4	0	0
	PC15. keep the surroundings clean and clear of food waste or other litter	-	-	-	-
	PC16. ensure that waste is disposed-off as per prescribed standards for waste disposal	-	-	-	-
	PC17. maintain cleanliness records	-	-	-	-
	PC18. ensure safe and clean handling of accommodation, public areas etc.	-	-	-	-

	<i>Following personal hygiene practices</i>	7	4	0	0
	PC19. clean hands on a regular basis using soap, sanitisers and other accepted industry and government norms to run adventure operations	-	-	-	-
	PC20. clean cups, glasses or other cutlery before and after using them	-	-	-	-
	PC21. maintain personal hygiene by taking daily bath, using clean clothing, footwear, head gear, trimming nails, etc.	-	-	-	-
	PC22. maintain dental hygiene in terms of brushing teeth every day, avoiding smoke at workplace, etc.	-	-	-	-
	<i>Taking precautionary health measures</i>	8	6	0	0
	PC23. report personal health issues related to injury and infectious diseases	-	-	-	-
	PC24. ensure not to go to work if unwell, to avoid the risk of spreading infection to other people	-	-	-	-
	PC25. cover the mouth with elbow/handkerchief and/or turn away from people while sneezing or coughing	-	-	-	-
	PC26. coordinate for the provision of adequate clean drinking water	-	-	-	-
	PC27. ensure regular vaccinations to avoid transmission of diseases	-	-	-	-
	PC28. undergo preventive health check-ups at regular intervals and take prompt treatment from the doctor in case of illness	-	-	-	-
	Total Marks	32	16	0	0
THC/N9916: Follow and Maintain Green Practices	<i>Following material conservation practices</i>	7	4	0	0
	PC1. identify ways to optimize usage of material including water in various tasks/activities	-	-	-	-
	PC2. check for spills/leakages, plug them and escalate to appropriate authority if unable to rectify	-	-	-	-
	PC3. ensure electrical equipment and appliances are switched off when not in use	-	-	-	-
	<i>Ensuring effective waste management/recycling practices</i>	13	5	0	0
	PC4. identify recyclable and non-recyclable, and hazardous waste generated	-	-	-	-
	PC5. dispose non-recyclable waste appropriately	-	-	-	-
	PC6. follow processes specified for disposal of hazardous waste	-	-	-	-
	PC7. ensure reuse and recycling of waste wherever applicable	-	-	-	-
	<i>Ensuring use of eco-friendly practices</i>	8	2	0	0
	PC8. identify materials which can be replaced by environment friendly substitutes	-	-	-	-
	PC9. follow SOPs to conserve and re-use water	-	-	-	-
	Total Marks	28	11	0	0
DGT/VSQ/N0101 - Employability Skills (30 hours)	<i>Introduction to Employability Skills</i>	1	1	-	-
	PC1. understand the significance of employability skills in meeting the job requirements	-	-	-	-
	<i>Constitutional values – Citizenship</i>	1	1	-	-
	PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices	-	-	-	-
	<i>Becoming a Professional in the 21st Century</i>	1	3	-	-

	PC3. explain 21st Century Skills such as Self- Awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.	-	-	-	-
	<i>Basic English Skills</i>	2	3	-	-
	PC4. speak with others using some basic English phrases or sentences	-	-	-	-
	<i>Communication Skills</i>	1	1	-	-
	PC5. follow good manners while communicating with others	-	-	-	-
	PC6. work with others in a team	-	-	-	-
	<i>Diversity & Inclusion</i>	1	1	-	-
	PC7. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC8. report any issues related to sexual harassment	-	-	-	-
	<i>Financial and Legal Literacy</i>	3	4	-	-
	PC9. use various financial products and services safely and securely	-	-	-	-
	PC10. calculate income, expenses, savings etc.	-	-	-	-
	PC11. approach the concerned authorities for any exploitation as per legal rights and laws	-	-	-	-
	<i>Essential Digital Skills</i>	4	6	-	-
	PC12. operate digital devices and use its features and applications securely and safely	-	-	-	-
	PC13. use internet and social media platforms securely and safely	-	-	-	-
	<i>Entrepreneurship</i>	3	5	-	-
	PC14. identify and assess opportunities for potential business	-	-	-	-
	PC15. identify sources for arranging money and associated financial and legal challenges	-	-	-	-
	<i>Customer Service</i>	2	2	-	-
	PC16. identify different types of customers	-	-	-	-
	PC17. identify customer needs and address them appropriately	-	-	-	-
	PC18. follow appropriate hygiene and grooming standards	-	-	-	-
	<i>Getting ready for apprenticeship & Jobs</i>	1	3	-	-
	PC19. create a basic biodata	-	-	-	-
	PC20. search for suitable jobs and apply	-	-	-	-
	PC21. identify and register apprenticeship opportunities as per requirement	-	-	-	-
	Total Marks	20	30	-	-
	Grand Total	228	200	0	0

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

On the Job:

1. Each module (which covers the job profile of Camping Assistant) will be assessed separately.
2. The candidate must score 50% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment
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Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training
SOP	Standard Operating Procedure
AED	Automated External Defibrillator

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above.