









Model Curriculum

QP Name: Street Food Vendor - Standalone

QP Code: THC/Q3008

QP Version: 4.0

NSQF Level: 3

Model Curriculum Version: 4.0

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Training Parameters

Sector	Tourism and Hospitality
Sub-Sector	Restaurant
Occupation	Roadside Eateries
Country	India
NSQF Level	3
Aligned to NCO/ISCO/ISIC Code	NCO-2015/5212.9900
Minimum Educational Qualification and Experience	10th grade pass and pursuing continuous schooling OR 9th Grade Pass with 1.5 years relevant experience OR 8th Grade Pass with 3 years relevant experience OR Previous relevant Qualification of NSQF Level 2.5- with education as 8th Gradepass with 3-year relevant experience
Pre-Requisite License or Training	NA
Minimum Job Entry Age	14 years
Last Reviewed On	30/04/2024
Next Review Date	30/04/2027
NSQC Approval Date	30/04/2024
QP Version	4.0
Model Curriculum Creation Date	30/04/2024
Model Curriculum Valid Up to Date	30/04/2027
Model Curriculum Version	4.0
Minimum Duration of the Course	450 Hours, 0 Minutes
Maximum Duration of the Course	450 Hours, 0 Minutes









Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner will be able to:

- Explain the ways to arrange for the vending requirements
- Perform the activities to load the vending cart and travel to the vending location
- Apply appropriate practices to set the cart for food vending operations
- Employ appropriate practices to cook and serve various food items to the customers
- Explain the procedure to close the day's operations
- Employ appropriate practices to communicate effectively with guests, colleagues, and superiors to achieve a smooth workflow
- Apply gender and age-sensitive service practices
- Describe the protocols related to confidentiality of the organizational information and guests' privacy
- Apply health, hygiene, and safety practices at the workplace

Compulsory Modules

The table lists the modules, their duration and mode of delivery.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
THC/N3009 – Prepare for Food Vending Operations NOS Version No. 2.0 NSQF Level 4	28:00	62:00	00:00	00:00	90:00
Module 1: Introduction to Roadside Eateries & Street Food Vendor	06:00	00:00	00:00	00:00	06:00
Module 2: Arrange for Vending Requirements	22:00	62:00	00:00	00:00	84:00
THC/N3010 – Sell Food to Customers at Vending Location NOS Version No. 2.0 NSQF Level 4	95:00	1 15: 00	00:00	00:00	210:00
Module 3: Load the Cart and Travel to Vending Location	20:00	30:00	00:00	00:00	50:00
Module 4: Set the Cart to Cook and Serve the Food	40:00	45:00	00:00	00:00	85:00









		& ENTREPRENEURSHIP	काशल भारत - कुश	7 1144	Transforming the skill landscape
Module 5: Perform the Activities to End the Day's Business	35:00	40:00	00:00	00:00	75:00
THC/N9901 – Communicate Effectively and Maintain Service Standards NOS Version No. 2.0 NSQF Level 3	15:00	15:00	00:00	00:00	30:00
Module 6: Maintain Effective Communication and Service Standard	15:00	15:00	00:00	00:00	30:00
THC/N9903- Maintain Organizational Confidentiality and Respect Guests' Privacy NOS Version No. 2.0 NSQF Level 3	1 5: 00	1 5: 00	00:00	00:00	30:00
Module 7: Organizational Confidentiality and Customer Privacy	15:00	15:00	00:00	00:00	30:00
THC/N9906 – Follow Health, Hygiene and Safety practices NOS Version No. 2.0 NSQF Level 3	15:00	15:00	00:00	00:00	30:00
Module 8: Basic Health and Safety Standards	15:00	15:00	00:00	00:00	30:00
DGT/VSQ/N0102: Employability Skills (60 Hours)	24:00	36:00	00:00	00:00	60:00
Module 9. Introduction to Employability Skills	0:30	01:00	00:00	00:00	01.30
Module 10. Constitutional values - Citizenship	0:30	01:00	00:00	00:00	01.30
Module 11. Becoming a Professional in the 21st Century	01:00	01:30	00:00	00:00	02.30
Module 12. Basic English Skills	04:00	06:00	00:00	00:00	10:00
Module 13. Career Development & Goal Setting	01:00	01:00	00:00	00:00	02:00
Module 14. Communication Skills	02:00	03:00	00:00	00:00	05:00
Module 15. Diversity & Inclusion	01:00	01:30	00:00	00:00	02.30









Transforming the skill landscape

Module 16. Financial and Legal Literacy	02:00	03:00	00:00	00:00	05:00
Module 17. Essential Digital Skills	04:00	06:00	00:00	00:00	10:00
Module 18. Entrepreneurship	03:00	04:00	00:00	00:00	07:00
Module 19. Customer Service	02:00	03:00	00:00	00:00	05:00
Module 20. Getting Ready for Apprenticeship & Jobs	03:00	05:00	00:00	00:00	08:00
Total Duration	192.00	258.00	0.00	0.00	450.00









Module Details

Module 1: Introduction to Roadside Eateries & Street Food Vendor Bridge Module

Terminal Outcomes:

- Outline the overview of Skill India Mission
- Describe the Hospitality Industry
- Define the roles and responsibilities of a Street Food Vendor
- Explain the scope of work for a Street Food Vendor

ation: 06:00	Duration: 00:00
ory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the objectives and benefits of the Skill India Mission Describe the Tourism and Hospitality Industry and its sub-sectors Elaborate the hierarchy of small, medium, and large Restaurants Discuss the roles and responsibilities of a Street Food Vendor Describe the attributes required for a Street Food Vendor Elaborate the scope for the Street Food Vendor in the Tourism and Hospitality Industry Explain different types of vending carts or vehicle, like open wooden cart, glasswalled cart, ice-cream cart, table cart, etc. 	NA
sroom Aids	

Tools, Equipment and Other Requirements

NA









Module 2: Arrange for Vending Requirements Mapped to THC/N3009 v 3.0

Terminal Outcomes:

- Apply appropriate practices to decide the vending location
- Describe the procedure to arrange for the cart, equipment and other resources for the vending operations
- Perform the activities to create the menu and price the menu items

Duration: 22:00	Duration: 62:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the factors to be considered for deciding the vending location and its importance for profitable business Elaborate the procedure to conduct market survey and competitor analysis Explain FSSAI, HACCP and ISO 22000 standard protocols related to Food production, Food safety and quality standards Discuss various state and local regulatory requirements related to food vending operations and their significance Elaborate the types of cooking and serving equipment required for food vending operations, like stove, oven, utensil, crockery, cutlery, commercial cylinders, etc. Elaborate different strategies to determine the price of the food items Explain the features of the vending locations for profitable business Elaborate minimum wage policy and compensation rules Discuss the procedure of resource planning for vending operations 	 Employ proper inspection methods to survey the location from different aspects (like, customer accessibility, security, cleanliness, sources of water, customers' profile, competitors, etc.) for profitable business Employ appropriate ways to customize the vending cart as per the business requirements Demonstrate the procedure of vending cart registration Show how to arrange and operate various equipment required for food vending operations Prepare a sample menu for the food items to be sold Employ proper techniques to determine the price of various food items Apply appropriate practice to determine the human resource requirement for vending operations

Classroom Aids

Training kit (Trainer guide, Presentations), White board, Marker, Projector, Different types of Carts pictures, Laptop, Presentation, Participant Handbook and Related Standard Operating **Procedures**

Tools, Equipment and Other Requirements

Survey register, Stove, Ovens, Commercial Cylinder, Utensil, Crockery, Cutlery









Module 3: Load the Cart and Travel to Vending Location Mapped to THC/N3010 v 3.0

Terminal Outcomes:

- Explain the procedure to load the vending cart with food, equipment, and other essentials
- Discuss the importance of carrying out the food vending cart safely

Duration : 20:00	Duration : 30:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the importance of maintaining cleanliness and hygiene of the cart and vending equipment, utensils, crockery, etc. Explain the methods of packing and storing various pre-cooked/semicooked food items and condiments as well as beverages to be sold on the cart Explain the importance of loading potable water, first-aid kit, and waste disposal unit on the cart Discuss the importance of planning the route to travel with the cart Describe local and state-specific traffic rules and regulations Explain the significance of parking the cart properly 	 Employ appropriate practices to clean and sanitize the cart, utensils and other vending tools, equipment, etc. Show how to pack and store various food items and condiments to keep them fresh and leakage proof Apply appropriate practices to ensure adherence to the traffic rules while relocating the cart

Classroom Aids

Training kit (Trainer guide, Presentations), White board, Marker, Projector, Laptop, Presentation, Participant Handbook and Related Standard Operating Procedures

Tools, Equipment and Other Requirements

Water dispenser, Utensils Duster, Cooking furnace, Cart, Cleaning detergent and chemicals









Module 4: Set the Cart to Cook and Serve Food *Mapped to THC/N3010 v* 3.0

Terminal Outcomes:

- Perform the tasks of maintaining professional etiquette at the workplace
- Describe the ways of setting up the sitting area near the vending cart
- Explain the procedure to prepare and serve different food items
- Apply appropriate practices to collect the payment from the customers

Duration: 40:00	Duration : 45:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Outline the importance and procedure of maintaining cleanliness of work area Explain the importance of maintaining the quality standards of different food ingredients and other items Describe various techniques to attract the customers, such as proper placing of banners, plating of prepared food, displaying the menu, etc. Discuss the importance of communication etiquette and body language while greeting the customers, taking orders from them, and serving the ordered food items to them Elaborate different types of menus served in vending cart Elaborate various types of ingredients required for various dishes, their characteristics, and functions Explain basic food preparation techniques (marinating, chopping, slicing, etc.) and cooking methods (boiling, frying, grilling, etc.) Explain recipes of different food items and appropriate methods to serve the food to the customers Discuss the techniques of cash management 	 Demonstrate how to maintain the cleanliness and hygiene of the vending area as well as various utensils and equipment Apply appropriate inspection methods to check the ingredients and other items for quality standards, expiry date etc. Employ appropriate practices to set the benches, tables and chairs for the customers Dramatize how to use various techniques to attract the customers Employ appropriate techniques to greet the customers and handle the orders Demonstrate how to perform basic tasks like slicing, chopping, marinating, boiling, frying, grilling, etc. Demonstrate how to prepare various food items and serve them to the customers Prepare the bill to collect the payment
Classroom Aids	

Classroom Aids

Training kit (Trainer guide, Presentations), White board, Marker, Projector, Laptop, Presentation, Participant Handbook and Related Standard Operating Procedures

Tools, Equipment and Other Requirements

Water dispenser, Stove, Ovens, Commercial Cylinder, Utensil, Crockery, Cutlery, Sample bill









Module 5: Perform the Activities to End the Day's Business Mapped to THC/N3010 v 3.0

Terminal Outcomes:

- Describe the ways to close the day's operation
- Explain the procedure to handle hazardous equipment

Duration : <i>35:00</i>	Duration: 40:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the importance of cleaning and disinfecting the cart, bench, utensils, tools, and equipment, before closing for the day's activities Explain waste management techniques Discuss the importance and procedure of cleaning the vending area to end the day's operation Explain the ways to avoid accidental risks while handling hazardous equipment and objects 	 Employ proper ways to end day's activities Demonstrate how to handle various hazardous objects and equipment

Training kit (Trainer guide, Presentations), White board, Marker, Projector, Laptop, Presentation, Participant Handbook and Related Standard Operating Procedures

Tools, Equipment and Other Requirements

Vending cart, Various equipment, utensil, etc. Waste bin, Cleaning liquid and solution









Module 6: Maintain Effective Communication and Service Standard *Mapped to THC/N9901 v 2.0*

Terminal Outcomes:

- Explain professional protocols and etiquette of effective communication with customers, colleagues, and superiors
- Describe the ways to show sensitization towards different age groups, gender and persons with disabilities

Duration: 15:00	Duration: 15:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the importance of professionalism, etiquette and ethical behaviour at the workplace Discuss the importance of effective communication Explain the importance of customer satisfaction and customer feedback Outline the procedure of receiving feedback and complaints constructively Describe various ways to handle customer complaints Discuss different ways to improve the customer experience Explain the importance of gender and age sensitivity Discuss gender and age-specific requirements of the customers Discuss the specific needs of People with Disabilities Discuss the importance of reporting Sexual harassment at workplace Discuss ways of escalating problems, reporting workplace issues, and receiving feedback from the superiors 	 Demonstrate the standard procedure to welcome and greet the customers Dramatize appropriate communication skills and etiquette while interacting with customers, colleagues, and superiors Role play a situation on how to handle customer complaints effectively Role play appropriate behavioural etiquette towards all ages, genders and differently abled people as per specification

Classroom Aids

Training kit (Trainer guide, Presentations), White board, Marker, Projector, Laptop, Presentation, Participant Handbook and Related Standard Operating Procedures

Tools, Equipment and Other Requirements

Sample of escalation matrix, Organisation structure









Module 7: Organizational Confidentiality and Customer's Privacy Mapped to THC/N9903 v 2.0

Terminal Outcomes:

- Explain how to maintain the confidentiality of the organization
- Describe the protocols related to the privacy of customer information

Duration : 15:00	Duration: <i>15:00</i>	
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes	
 Explain the significance of maintaining organizational confidentiality and customer privacy in the hospitality industry Discuss the Intellectual Property issues and policies affecting the organization and customer privacy Explain the procedures to report the infringement of IPR to the concerned person Discuss the usage, storage and disposal procedures of confidential information as per specification 	Employ appropriate ways to use, store and dispose of the organizational and customer information	
Classroom Aids		
Training kit (Trainer guide, Presentations), White board, Marker, Projector, Laptop, Presentation, Participant Handbook and Related Standard Operating Procedures		
Tools Equipment and Other Requirements		

Tools, Equipment and Other Requirements

Handouts of IPR guidelines and regulations









Module 8: Basic Health and Safety Standard *Mapped to THC/N9906 v 2.0*

Terminal Outcomes:

- Employ appropriate health, hygiene, and safety practices at workplace
- Apply precautionary health measures
- Employ effective waste management practices

Duration: 15:00	Duration: 15:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the concept and importance of personal and workplace hygiene Discuss best practices to maintain personal hygiene Explain the ways to clean and sanitize the workplace and related equipment Describe standard safety procedures to be followed while handling tools, material, and equipment Outline the purpose and usage of various Personal Protective Equipment (PPE)required at the workplace Explain the importance of preventive health check-up organized by the company Describe the causes of risks and potential hazards in the workplace and ways to prevent them List different safety warning signs and labels at workplace Discuss ways to identify hazards at the workplace List the components of the first-aid kit Explain the procedure to report accident and other health related issues as per SOP 	 Demonstrate the procedure of routine cleaning and sanitization of tools, equipment, and other articles Employ different ways to keep work area clean, hygienic and hazard free Demonstrate how to use and dispose of relevant protective equipment as per tasks and work conditions Perform basic first-aid procedures Dramatize on mock safety drills for emergency situations Perform waste disposal procedures at the workplace depending on the types of waste Role play a situation on reporting safety and security breaches to the supervisor Prepare a sample incident report

Classroom Aids

Training kit (Trainer guide, Presentations), White board, Marker, Projector, Laptop, Presentation, Participant Handbook and Related Standard Operating Procedures

Tools, Equipment and Other Requirements

Personal Protection Equipment: Safety glasses, Head protection, Rubber gloves, Safety footwear, Warning signs and tapes, Fire extinguisher, First aid kit, Relevant Standard Operating Procedures and Sample reports









Module 9: Introduction to Employability Skills

Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Discuss about Employability Skills in meeting the job requirements

Duration: 00:30	Duration: 01:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Discuss the Employability Skills required for jobs in various industries.	 List different learning and employability related GOI and private portals and their usage.
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spea	kers, and Whiteboard & marker
Tools, Equipment and Other Requirements	









Module 10: Constitutional values - Citizenship *Mapped to: DGT/VSQ/N0102*

Terminal Outcomes:

• Discuss about constitutional values to be followed to become a responsible citizen

Duration: 00:30	Duration: 01:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Explain the constitutional values, including civic rights and duties, citizenship, responsibility towards society and personal values and ethics such as honesty, integrity, caring and respecting others that are required to become a responsible citizen 	Show how to practice different environmentally sustainable practices.
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spea	kers, and Whiteboard & marker
Tools, Equipment and Other Requirements	









Module 11: Becoming a Professional in the 21st Century Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Demonstrate professional skills required in 21st century

Duration: 01:00	Duration: 01:30
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss importance of relevant 21st century skills. Describe the benefits of continuous learning. 	 Exhibit 21st century skills like Self- Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn etc. in personal or professional life.
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spea	kers, and Whiteboard & marker
Tools, Equipment and Other Requirements	









Module 12: Basic English Skills Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Practice basic English speaking.

Duration: 06:00
Practical – Key Learning Outcomes
 Show how to use basic English sentences for everyday conversation in different contexts, in person and over the telephone. Read and interpret text written in basic English. Write a short note/paragraph / letter/e-mail using basic English.
peakers, and Whiteboard & marker









Module 13: Career Development & Goal Setting Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Understand the importance of career development & goal setting

Duration: 01:00	Duration: 01:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Explain the importance of career development & goal setting	Create a career development plan with well-defined short- and long-term goals
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spe	eakers, and Whiteboard & marker
Tools, Equipment and Other Requirements	









Module 14: Communication Skills Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Practice basic communication skills

Duration: 02:00	Duration: 03:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Explain the importance of active listening for effective communication Discuss the significance of working collaboratively with others in a team 	Demonstrate how to communicate effectively using verbal and nonverbal communication etiquette.
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spe	akers, and Whiteboard & marker
Tools, Equipment and Other Requirements	
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Module 15: Diversity & Inclusion Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Describe PwD and gender sensitization

Duration: 01:00	Duration: 01:30
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Discuss the significance of escalating sexual harassment issues as per POSH act.	Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spea	lkers, and Whiteboard & marker
Tools, Equipment and Other Requirements	









Module 16: Financial and Legal Literacy Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Describe ways of managing expenses, income, and savings.

Duration: 02:00	Duration: 03:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 List the common components of salary and compute income, expenditure, taxes, investments etc. Discuss the legal rights, laws, and aids. 	 Outline the importance of selecting the right financial institution, product, and service. Demonstrate how to carry out offline and online financial transactions, safely and securely.
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spea	kers, and Whiteboard & marker
ioois, Equipment and Other Requirements	
Tools, Equipment and Other Requirements	









Module 17: Essential Digital Skills *Mapped to: DGT/VSQ/N0102*

Terminal Outcomes:

• Demonstrate procedure of operating digital devices and associated applications safely.

I – Key Learning Outcomes eate sample word documents, excel eets and presentations using basic atures. cilize virtual collaboration tools to work fectively.
eets and presentations using basic atures. ilize virtual collaboration tools to work
Vhiteboard & marker









Module 18: Entrepreneurship

Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Demonstrate procedure of operating digital devices and associated applications safely.

Duration: 03:00	Duration: 04:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Explain the types of entrepreneurships and enterprises Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan. Describe the 4Ps of Marketing-Product, Price, Place and Promotion and apply them as per requirement. 	Create a sample business plan, for the selected business opportunity.
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spea	kers, and Whiteboard & marker
Tools, Equipment and Other Requirements	









Module 19: Customer Service

Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Demonstrate procedure of operating digital devices and associated applications safely.

Practical – Key Learning Outcomes
Demonstrate how to deal with different customers and their needs
ers, and Whiteboard & marker









Module 20: Getting ready for Apprenticeship & jobs Mapped to: DGT/VSQ/N0102

Terminal Outcomes:

• Describe ways of preparing for apprenticeship & Jobs appropriately.

Duration: 03:00	Duration: 05:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the significance of maintaining hygiene and confidence during an interview. List the steps for searching and registering for apprenticeship opportunities. 	 Create a professional Curriculum Vitae (CV) Perform a mock interview Use various offline and online job search sources such as employment exchanges, recruitment agencies, and job portals respectively
Classroom Aids	
LCD Projector for PPT and Video Presentation, Spea	kers, and Whiteboard & marker
Tools, Equipment and Other Requirements	
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Annexure

Trainer Requirements

Trainer Prerequisites					
Specialization	Relevant Industry Experience		Train	ing Experience	Remarks
	Years	Specialization	Years	Specialization	
Restaurant/ Hospitality Management/ Street Food Vendor-	5	Restaurant/ Hospitality Management/ Street Food Vendor-	1	Restaurant/ Hospitality Management/ Street Food Vendor-	
	Restaurant/ Hospitality Management/	Restaurant/ Hospitality Management/ Street Food Relev Exper Years 5	Restaurant/ Hospitality Management/ Street Food Relevant Industry Experience Years Specialization Restaurant/ Hospitality Management/ Street Food	Restaurant/ Hospitality Management/ Street Food Relevant Industry Experience Years Restaurant/ Hospitality Management/ Street Food Relevant Industry Fxperience Years Restaurant/ Hospitality Management/ Street Food	Relevant Industry Experience

Trainer Certification				
Domain Certification	Platform Certification			
"Street Food Vendor- Standalone", "THC/Q3008, V2.0", Minimum accepted score is 80%	"Trainer", "MEP/Q2601, V1" with a scoring of minimum 80%			









Assessor Requirements

Assessor Prerequisites						
Minimum Educational	Specialization	Relevant Industry Experience		Training/ Experien	Remarks	
Qualification		Years	Specialization	Years	Specialization	
Certificate in Street Food Vendor- Standalone	Restaurant/ Hospitality Management/ Street Food Vendor-Standalone	5	Food & Beverage Service and Kitchen			

Assessor Certification			
Domain Certification	Platform Certification		
"Street Food Vendor- Standalone", "THC/Q3008, V2.0", Minimum accepted score is 80%	"Assessor", "MEP/Q2701, V1" with the scoring of minimum 80%		









Assessment Strategy

This section includes the processes involved in identifying, gathering and interpreting information to evaluate the learner on the required competencies of the program.

1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SDSM/SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records
- If the batch size is more than 30, then there should be 2 Assessors.

2. Testing Environment: Assessor must:

- Confirm that the centre is available at the same address as mentioned on SDMS or SIP
- Check the duration of the training.
- Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
- Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
- Confirm the number of TABs on the ground are correct to execute the Assessment smoothly.
- Check the availability of the Lab Equipment for the particular Job Role.

3. Assessment Quality Assurance levels / Framework:

- Question papers created by the Subject Matter Experts (SME)
- Question papers created by the SME should be verified by the other subject Matter Experts along with the approval required from THSC
- Questions are mapped with NOS and PC
- Question papers are prepared considering that level 1 to 3 is for the unskilled & semiskilled individuals, and level 4 and above are for the skilled, supervisor & higher management
- Assessor must be ToA certified
- Assessment agency must follow the assessment guidelines to conduct the assessment

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
- Biometric or manual attendance sheet (stamped by TP) of the trainees during the training period
- Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos

5. Method of verification or validation:

- Surprise visit to the assessment location
- Random audit of the batch









- Random audit of any candidate
- 6. Method for assessment documentation, archiving, and access
 - Hard copies of the documents are stored
 - Soft copies of the documents & photographs of the assessment are uploaded / accessed from Cloud Storage and are stored in the Hard Drives







References

Glossary

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
OJT (M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
OJT (R)	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training .
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module. A set of terminal outcomes help to achieve the training outcome.









Acronyms and Abbreviations

Term	Description
QP	Qualification Pack
NSQF	National Skills Qualification Framework
NSQC	National Skills Qualification Committee
NOS	National Occupational Standards
TVET	Technical and Vocational Education and Training
SOP	Technical and Vocational Education and Training
OH&S	Occupational Health and Safety
PPE	Personal Protective Equipment
HACCP	Hazard Analysis and Critical Control Points
FSSAI	Food Safety and Standards Authority of India
ISO	International Standards Organization
IPR	Intellectual Property Rights
WHO	World Health Organization